

OFFICE OF THE PRINCIPAL
LANKA MAHAVIDYALAYA
Lanka, Hojai, Assam

Dr. Phatik Tamuli, M.Sc., Ph.D.
Post-Doc (Australia), FLS (London)
Principal & Secretary,
Lanka Mahavidyalaya.



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P.O. LANKA – 782446
Dist. Hojai, Assam.


Memo. No. LM-G/3Q/2022/ 1554

Date : 24-12-2022

NOTIFICATION

As per recommendation of Academic Council, Lanka Mahavidyalaya, Lanka, Hojai, Assam, the undersigned is pleased to notify for admission in the following Six Months Add-on Certificate Courses from the Academic Session 2022-2023

1. Certificate Course on Goods and Service Taxes (GST)
2. Certificate Course in Bio-Diversity and Ecotourism
3. Certificate Course in Women Empowerment and Social Development
4. Certificate Course in Assamese D.T.P.
5. Certificate Course in Historical Tourism and Travel Management
6. Certificate Course in Basic Computer Applications
7. Certificate Course in BORGEET
8. Certificate Course in Yoga & Meditation


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TITLE OF THE COURSE: CERTIFICATE COURSE ON GOODS AND SERVICE TAX (GST)
COURSE ORGANISED: FACULTY OF COMMERCE: LANKA MAHAVIDYALAYA:
LANKA:HOJAI: ASSAM.

Introduction

The course enhance knowledge regarding the Goods and Service Tax by offering specialized, updated knowledge systematically improving the problem solving and analytical skills to enhance decision making and imparting skills and knowledge required for self-employment and employment in the industry.

Benefits of GST Certification Course

- 1) It increases the number of job opportunities available to individuals.
- 2) It enables individuals to start their own consultancy.
- 3) It offers a class-room environment for better learning along with structured course Content.

TOTAL NOS.CLASSES : 40 HOURS

FACULTY:

Experienced Faculty of Commerce and Economics/ Experienced Consultant in real business.

FEE STRUCTURE

Registration Fee (One time): Rs.500/-

Syllabus of GST Certificate Course

1st Session **10 Hours**

- 1) History of GST (History, Meaning, Scope Etc.)
- 2) GST Levy
- 3) GST Time of Supply & Place of Supply
- 4) Impute Tax Credit
- 5) GST Valuation and Returns

2nd Session **10 Hours**

- 1) GST Registration
- 2) GST Payment
- 3) GST Assessment, GST Refund, GST Penalties, and GST Offences
- 4) GST FTP


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3rd Session

8 Hours

- 1) GST Customs Duty
- 2) GST Mode Court
- 3) GST Ethical Practices

4th Session

12 Hours

Lab Classes: Documents required for Registration, Registration Process, Documents Submission Process, Registration Certificate download, Return Filing etc.

Faculty of Commerce

Department of Management Mantosh V
Department of Commerce Anil Bhanu Datta
Department of Accountancy Narayan Sharma


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Certificate Course in Biodiversity and Ecotourism
(ADD ON CERTIFICATE COURSE IN ECONOMICS)

Objectives of the Course:-

1. To develop basic understanding of Biodiversity and its conservation among the Students.
2. To introduce them with local culture, environment, ecology, history and Geography.
3. To enhance their skill about ecotourism, so that they can generate ecotourism industry and also to be an Ecotourism guide.

Instructional Design:- This course is of SIX month duration which includes theory classes, Field Visit, Assignment and Field Project. (Total 40 classes)

Course Structure and Examination Scheme:-

Course No.	Course Name	Contact Classes (Hour)	Field Visit (Hour)	Internal Marks	Theory	Project	Total Marks
1	Biodiversity and Ecotourism	30	10	20	30	50	100

Note: Each student shall be required to submit UNIQUE Field Project Report.

Eligibility: All students admitted in any semester are eligible for admission

Syllabus:-

Certificate in Biodiversity and Eco-tourism

Unit I- Biodiversity definition, Types of Biodiversity, Threats to Biodiversity and its Conservation, role of biodiversity in Ecology. (5 Classes)


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Unit II- Tourism, types of tourisms, Ecotourism definition, history of ecotourism, Ecotourism in India, National and state ecotourism, Scope of ecotourism in District level.

(5 Classes)

Unit III: - Guideline for tourisms, Legislation, rules and laws regarding tourisms and ecotourism, code for environment responsible ecotourism, communication skill for tourist guide. (10 classes)

Unit IV:- Geography, climate, forests in Nagaon, Karbi Anglong and Dima Hasao Distirct; Historical places, Rivers, Water reservoir, lakes, religious places in Nagaon, Karbi Anglong and Dima Hasao Distirct. Common and specific flora and founa of Nagaon, Karbi Anglong and Dima Hasao Distirct. (10 classes)



Submitted from the Department of Economics

(Dr. Iftikhar Hussain)
HoD, Economics
Lanka Mahavidyalaya, Lanka

Reference Books-

1. D.Fennell- Ecotourism, 3rd Edition, Routledge, London, U.K.
2. M.Honey- Ecotourism and Sustainable Development; Who owns paradise? Island Press, Washington D.C., USA.
3. Jagbir Singh- Ecotourism, Wiley India & Meripustak.com
4. E. Boo, E. - Ecotourism: The Potential and Pitfalls, World Wildlife Fund.

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The Department of Political Science, Lanka Mahavidyalaya, Lanka, Hoggal is pleased to introduce the Certificate Course on Women Studies. The departmental committee felt the academic need to address the issue confining to widely recognized vulnerable group 'women'.

Course Title: Women Empowerment and Social Development

Course objective: This course try to introduce how the complex social structure in society makes women to artificial socially constructed challenges. It also tries students to identify different issues that may encounter women in society. The constitutional and legal provisions are highlighted so that they can equip in the long run in bringing social change for peace, rights and dignity establishment. The course also kept in mind to broaden the outlook of students on women from feminist perspective. The course is divided into VI broad units with each having the sub-units confining to its necessity.

Course Outcomes:

- To offer basic understanding on the complex nexus in society, and issues that hurdles women,
- To appraise the historic constitutional and legal provisions for women in India
- To appraise women's concern from the perspective of Feminism and Feminist Thoughts
- To help the students understand on women and how it has been the attention at International platform and SDGs.

Total Units: 5

Total Lecture: 40 Hours

Unit I: Understanding the Social Structure and Power Relations (8 Lectures)


- a. Gender
- b. Patriarchy
- c. Family
- d. Society

Unit II: Feminism: Thinkers' Perspective (8 Lectures)

- a. What is Feminism?
- b. Marry Wollestonecraft
- c. J.S. Mill
- d. Pandita Ramabai
- e. Sabitri Phule
- f. Kamla Bhasin

Unit III: Women: Need for Empowering (7 Lectures)

- a. Do you think women a vulnerable?
- b. Alternatives for Empowering Women


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- Empowerment: Significance
- Justifying Reservation in Local Bodies

Unit IV: Constitutional and Legal Provisions for Women in India and World (10 Lectures)


- a. Preamble
- b. Directive Principle of State Policies
- c. Article: 14, 15, 16, 19, 21, 42 and 326
- d. Dowry Prohibition Act, 1961
- e. The Protection of Women from Domestic Violence Act, 2005
- f. Prohibition of Child Marriage Act, 2006
- g. National Commission for Women

International Provisions:

- a. UN Women
- b. Women: SDGs
- c. Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW)

Unit V: Governmental and NGOs Initiative for the Socio-Economic Development of Women (7 Lectures)

- Mission Poshan, Ujjawala, Beti Bachao Beti Padhao, Pradhan Mantri Matru Vandana Yojana (PMMVY)
- Self-Help Groups
- NGOs


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Suggested Readings:

- M. E John (ed), (2008) 'Women's Studies in India' – A Reader, Penguin Books: New Delhi
- M. Kosambi, (1988) 'Women's Emancipation and Equality: Pandita Ramabai's Contribution to Women's Cause', in Economic and Political Weekly, Vol. 23(44), pp. 38-49.
- P. D. Mathew, (2004) 'The Measure to Prevent Sexual Harassment of Women in Work Place'. New Delhi: Indian Social Institute.
- P. Mathew, and P. Bakshi, (2005) 'Women and the Constitution', New Delhi: Indian Social Institute
- P. Chaturvedi [ed.], 'Women And Food Security: Role Of Panchayats', Concept Publishers, 1997
- R. Deshpande, (2004) 'How Gendered was Women's Participation in Elections 2004?',



Economic and Political Weekly, Vol. 39, No. 51, pp. 5431-5436.

S. Kumkum and S. Vaid (ed), (2006) 'Recasting Women: Essays in Colonial History', Juban Kali for Women: New Delhi

S. Durrany, (2006) The Protection of Women From Domestic Violence Act 2005, New Delhi: Indian Social Institute.

• Conventions Convention on Elimination of All Forms of Discrimination Against Women, Convention on Rights of the Child

• National Commission for Women

• NCRB:

<https://www.google.com/search?q=NCRB+on+Women&oq=NCRB+on+Women&aqs=chrome..69i57.3851j0j7&sourceid=chrome&ie=UTF-8>

Submitted By

Kakali Chakraborty

HOD, Political Science
Lanka Mahavidyalaya

[Signature]
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অসমীয়া মুদ্ৰণ ব্যৱস্থা (Assamese D.T.P.)

(ছয়মহীয়া সক্ষমতা বিকাশ পাঠ্যক্রম)

মূল্যাংক : ১০০


(উদ্দেশ্য : অসমীয়া ভাষা মুদ্ৰণৰ তাত্ত্বিক আৰু ব্যৱহাৰিক জ্ঞান এই পাঠ্যক্রমত সন্নিৱিষ্ট হ'ব। তাত্ত্বিক
মূল্যাংক : ৫০ আৰু ব্যৱহাৰিক মূল্যাংক : ৫০)

প্রথম গোট : : অসমীয়া ভাষাৰ মুদ্ৰণ :	২৫
ইতিহাস আৰু বিকাশৰ ধাৰা ।	
দ্বিতীয় গোট : অসমীয়া ভাষাৰ ছফ্টৱেৰৰ পৰিচয় :	২৫
অসমীয়া ছফ্টৱেৰৰ ব্যৱহাৰ ।	
তৃতীয় গোট : কম্পিউটাৰ আৰু অসমীয়া ভাষা :	২৫
অসমীয়া মুদ্ৰণ আৰু ইউনিক'ড ।	
চতুৰ্থ গোট : অসমীয়া মুদ্ৰণৰ কাপান্তৰক ছফ্টৱেৰৰ :	২৫
পৰিচয় আৰু ব্যৱহাৰ ।	

৯/১২/২০২৩

অসমীয়া বিভাগ

লংকা মহাবিদ্যালয়


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Historical Tourism and Travel Management

Lecture: 02 (Per Week)

Course Outcome:

After completing this course, students will be able to explain Tourism in North East India with special reference to the historical monuments. They will be able to relate to the growing vocation of tourism as an industry and the applicability of historical knowledge for its growth. There will be an examination of 50 marks after the completion of the course. Students shall carry out a small project (submission not less than 2000 words) based on survey of an area or monument. The project should try to unearth the tourism potential of the surveyed area or monument. The project may also be on an existing tourist site.

Unit I: Theoretical aspects of tourism, Elementary geography and biodiversity of North East India

[a]: Tourism-Concept, meaning and significance

[b]: Different types of Tourism

[c] Physiographic divisions, water bodies and climatic conditions

Unit II: Ancient remains and Important tourist places of the North-East India

[a]: Ancient remains: Goalpara, Ambari, Tezpur, Deopahar, Malinithan, Doyang- Dhansiri Valley

[b]: Tourist places: Poa Mecca (Hajo), Azan Pir Dargah, Jatinga, Kamakhya

Unit III: Architectural Heritage

[a] :Dimapur, Kasomari, Maibong, Khaspur

[b] :Charaideo, Garhgaon, Sivasagar and Rangpur

[c]:Ujayanta palace, Neer Mahal, Tajmahal

[d] Kamakhya, HayagrivaMadhava, Tripura Sundari Temple, Rumtek monastery

Unit IV: Fairs and festivals of the North - East

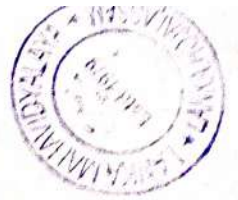
[a]: Festivals- Bihu, Ali Aye Lrigang, Mopin festival, Tai - Buddhist festivals in Assam

[b]: Bhaona, Ras celebration in Majuli

[c]: Fairs-Jonbil Mela, Ambubachi fair at Kamakhya

[d]: Tourist festivals based on ethnic culture - HornBill festival

[Signature]
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Readings:

Bezboruah, M, "Tourism in North East India"

Bhatia, A. K. , "International Tourism-Fundamentals and Practices" New Delhi, 1997


Nath, R.M. "The Background of Assamese Culture" Guwahati, 1978

Sarma, P. " Architecture of Assam", Delhi - 1988

Bhattacharya, P. "Tourism in Assam, BaniMandir", Guwahati, 2004

Taher Ahmed: Geography of North East India, Mani Manik Prakash, Guwahati, 2010,

Gogoi, Atanu" Paryatan Aru Uttar Purbanchal" Bani Mandir, Guwahati, 2006


H.O.D, History
20/11/23


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Title of the Course : Certificate Course in Basic Computer Applications

(From Department of Mathematics and IT, Lanka Mahavidyalaya, Assam)

Course outcomes: In the course, students will be able to learn about basic knowledge of various computer tools , web designing, basic computer programming in High Level Computer Languages , which will help the students in their higher studies in preparation of various projects and research, data analysis etc. Further, after completing the course, the students will get an additional desirable qualification along with their classical degree for various jobs of Governments and Corporate sectors.

Syllabus :

Total Class- 40

Topic -1: Fundamental of Computers – 08 Lectures

Introduction to Computer :

Fundamentals of Computers (Hardware, Software, System Software, Application Software, example of each),

Components of a Computer (ALU, CU, I/O Devices, Primary, Secondary Memory, RAM, ROM PROM, EPROM, Floppy disk, Hard Disk, Magnetic Tape etc),

Number Representation (Binary, Octal, Hexadecimal numbers, floating point representation, representation of characters),

DOS Commands-Internal Commands & External Commands, Windows OS-An overview of different versions of windows, Basic, Windows elements.

Topic : 2 : PC Software - 06 Lectures

WORD PROCESSING PACKAGE:

Introduction to Word Processing, features, learning document window, creating, saving & closing a document.

Opening an existing document, editing a document.

Formatting Features (Paragraph Formats, Aligning text & paragraph, Border and Shading. Header & Footers, Bullet & Numbering).

Inserting & Editing a Table, Inserting Picture, Checking & Spelling Correction, Page Setup, Print Preview, Printing a document, Mail Merge, Document Template & Wizards.,

SPREADSHEET PACKAGE:

Introduction to Spreadsheets, creating, saving and editing a workbook. Inserting and deleting worksheets. Opening & Moving around in an existing worksheets. Working with Formula & Cell referencing functions. Working with ranges creating editing and selecting ranges. Format feature: Autoformat feature. Changing alignment, Character styles, Date Format, Border & Colors etc. Previewing & Printing a worksheet, Creating Charts & Graphs.


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PRESENTATION PACKAGE:

Creating & Saving Presentations, Opening an existing presentation.

Working in different views. Working with slides, Adding and Formatting Text, Formatting Paragraphs. Checking Spelling and Correcting typing mistakes.

Adding clip art and other pictures. Inserting animation, designing slide shows, running and controlling slide show, printing presentation.

Topic: 3: Computer Networking - 10 Lectures

Types of Network, Networking Devices, Internet, World Wide Web, Internet Security, Search Engine.

Topic : 4: Introduction to Programming - 16 Lectures

Introduction to Programming,
Concept of computing: Algorithm, Flowchart,
Programming Languages (Machine language, Assembly language, High Level Language)
Translators (Assembly, Compiler, Interpreter),
Algorithm for Problem Solving,
Introduction to C Language, data types and operators Conditional Statements & Loops
Function, parameter passing.
Introduction to Python , Programming in Python,
Arrays Pointers,
Structures, File Processing (Creation of file, file creating modes).

Suggested Books:

1. Rajib Mathur, Modern Computer Applications, Orient Blackswan Publications
2. Horowitz and Sahani, Narosa, Data Structure
3. E. Balaguruswamy, Computer Fundamentals and C Programming, Tata McGraw Hill
4. Byron Gottfried, Schaum, Outline Programming with C, Second Edition, Tata McGraw-Hill
5. Horowitz and Sahani, Narosa, Data Structure
6. T. Budd, Exploring Python, TMH, 1st Ed, 2011
7. Python Tutorial/Documentation www.python.or 2015

Submitted by

(Dr. Lukendra Kakati)
HOD, Mathematics
Lanka Mahavidyalaya

(Sri Hemanta Bora)
i/c, Department of IT
Lanka Mahavidyalaya

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Six Months Certificate Course in Borgeet

Syllabus :

(a) Theory : 20 nos. of Classes :

Total Marks : 30


1. Definition . and types of Borgeet.
2. Definition of Raaga and Prahar.
3. Brief analysis of Taala of Borgeet.
4. Simple meaning of 4 nos. of Borgeet to 4 nos. of Prahar.
5. Brief description of Khol Badyo accompanied with Borgeet.

(b) Practical : 30 nos. of Classes :

Total Marks : 70

1. Demonstration of Simple Taala with Voice and Hands.
2. General Ghokha practices in Taala.
3. Practice of Swargam and playing Harmonium.
4. Practices of Raagalap,
5. Practices atleast 4 nos. of Borgeet of 4 Prahar.




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Sri Kehu Ram Nath
Associate Professor of Commerce
Lanka Mahavidyalaya : Lanka : Hojai : Assam

(COURSE CO-ORDINATOR)

CERTIFICATE COURSE IN YOGA AND MEDITATION

(From Games & Sports Cell, IQAC, Lanka Mahavidyalaya, Lanka, Assam)



Course Outcomes: Yoga help to create an academic base that responds to the need of the students to understand the basics of Yoga. The curriculum framework is designed and formulated in order to acquire and maintain standards of achievement in terms of knowledge, understanding and skills in Yoga and their applications to the natural phenomenon as well as the development of scientific attitudes and values, flexibility, innovation, critical thinking and developing skills for problem solving and initiating research and its importance in maintaining overall health through yogic concepts. Meditation will help to reduce stress, control anxiety, promotes emotional health, enhances self-awareness, lengthens attention span, may reduce age-related memory loss, generates kindness, help to fight addiction, improves sleep, helps control pain and help to maintain mind with body.

ACHEIVEMENT AT THE END OF THE COURSE:

- To introduce yoga education, its principles and practices for holistic growth of students
- To create yoga experts with in-depth knowledge based on yogic texts.
- To establish holistic health, social harmony and world peace by training them to be good citizens who can offer social wellbeing.
- The ability to synthesize the acquired knowledge, understanding and experience for a better and improved comprehension of the physical and psychological problems in the human existence and to promote yogic life style for their possible solutions.

SYLLABUS (Total Class-40)

THEORY:

(40 Marks)

UNIT-I: Introduction to Yoga and Yogic Practices – 08 Lectures

- ↓ Yoga Etymology, definitions, aim, objectives and misconceptions, Its origin, history and development.
- ↓ Introduction to Yoga practices for health and well being.
- ↓ Introduction to Yogasana: meaning, principles, and their health benefits.
- ↓ Introduction to Pranayama and Dhyana and their health benefits.

UNIT-II: Introduction to Yoga Texts – 08 Lectures

- ↓ Significance of Hatha Yoga practices in health and well being.
- ↓ Importance of subjective experience in daily Yoga practice.

UNIT-III: Yoga for Health Promotion – 04 Lectures

- ↓ Brief Introduction to human body.


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- ↓ Meaning and means of health promotion and role of Yoga in health promotions.
- ↓ Holistic approach of Yoga towards health and diseases.
- ↓ Yogic management of stress and its consequences.
- ↓ Yoga in prevention of metabolic and respiratory disorders.
- ↓ Yoga for personality development.



PRACTICAL:

(60 Marks)

UNIT-I: Demonstration Skills- 06 Lectures

- ↓ Prayer: Concept and recitation of Pranava and hymns.
- ↓ Yoga Cleansing Techniques: Knowledge of Dhauti, and practice of Kapalabhati.
- ↓ Yogic Sukshma Vyayama (Micro Circulation Practices)

1. Neck Movement
Griva Shakti Vikasaka (I,II,III,IV)
2. Shoulder Movement
Bhuja Valli Shakti Vikasaka
Purna Bhuja Shakti Vikasaka
- 3:Trunk Movement
Kati Shakti Vikasaka (I, II, III, IV, V)
- 4.Knee Movement
Jangha Shakti Vikasaka (II-A&B)
Janu Shakti Vikasaka
- 5.Ankle movement
Pada-mula shakti Vikasaka - A&B
Gulpha-pada-pristha-pada-tala shakti Vikasaka

UNIT-II: Yogic Surya Namaskar - 02 Lectures

UNIT-III: Yogasana - 04 Lectures

- ↓ Tadasana, Vrikshasana, Ardha Chakrasana, Padahastasana, Kati,Chakrasana, Trikonasana
- ↓ Dandasana, Sukhasana, Padmasana, Vajrasana
- ↓ Bhadrasana, Mandukasana, Ushtrasana, Shashankasana, Uttana Mandukasana
- ↓ Paschimottanasana, Purvottanasana
- ↓ Vakrasana, Gomukhasana
- ↓ Bhujangasana, Shalabhasana, Makarasana
- ↓ Pavanamuktasana, Uttanapadasana, Ardha Halasana, Setubandhasana

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↓ Vipareetakarani, Saral Matsyasana, Shavasana.

UNIT-IV: Preparatory Breathing Practices- 02 Lectures

- ↓ Sectional breathing (abdominal, thoracic and clavicular)
- ↓ Yogic deep breathing.

UNIT-V: Pranayama - 02 Lectures

- ↓ Concept of Puraka, Rechaka and Kumbhaka
- ↓ Anulmoa Viloma/Nadi Shodhana
- ↓ Sheetalee (without Kumbhaka)
- ↓ Bhramari (without Kumbhaka)

UNIT-VI: Understanding of Bandha- 02 Lectures

- ↓ Jalandhara Bandha
- ↓ Uddiyana Bandha
- ↓ Mula Bandha


UNIT-VII: Understanding of Mudra- 02 Lectures

- Hastā Mudra (Chin, Chinmaya, Brahma, Adi, Jnana, Dhyana and Nasika)


SUGGESTED BOOKS:

- Yog Bole Rogarogya (Swami Shivananda Saraswati Maharaj)
- Yog Sandesh (Swami Ramdevjee)
- Pranayam Rahasya (Swami Ramdev)
- Hatha Yoga Pradapika (Sahay G.S.)




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SUBMITTED BY-


DR. Baidyanath Paul

Convener

(Games & Sports Cell, IQAC)

Lanka Mahavidyalaya



शब्द-भारती
(हिन्दी संसाधन केन्द्र)

शब्द-भारती (हिन्दी संसाधन केन्द्र)



1860 के सोसायटीज पंजीकरण के अधीन पंजीकृत

Regd. No. KAM/240/P/680 OF 2002-03

सप्तर्षि पथ, इनकम टेक्स कलोनी रोड, बनगाँव गुवाहाटी-781028 (असम)

दूरभाष : 0361-2231382 / 8724951078 / 943697950

Website : www.shabdabharati.in, Email : shabdabharati@gmail.com

अध्यक्ष /

Chairman

प्रोफे. अनंत कुमार नाथ

उपाध्यक्ष /

Vice Chairman-I

प्रोफे. दिलिप कुमार मेधि

उपाध्यक्ष /

Vice Chairman-II

चंद्रप्रकाश पोद्दार

सचिव /

General Secretary

कालीचरण बासफोर

सचिव /

General Secretary

मोहन कोईराला

संयुक्त सचिव /

Jt. Secretary

श्रीमती सरस्वती शर्मा

सचिव पाठ्यक्रम /

Secretary (Course)

मनोज कुमार

सचिव (विधिक मामले)

Secretary (Legal Affairs)

मनोज कुमार दत्त

सचिव (प्रचार)

Secretary (publicity)

अजय कुमार

कोषाध्यक्ष /

Treasurer

सुश्री मासूमा आख्तर

संदर्भ / Ref. शब्/भा/2019-20/का/3

दिनांक / Date : ... 20.19.

To,

The Principal

Lanka Mahavidyalay

Lanka, Nagaon, Assam

Sub: Set up of new Study Centre of PGDT course (recognized by the Government of India) for the session 2019-20 as Add-on course in Lanka Mahavidyalaya at Lanka.

Sir,

Considering a discussion took place with the Principal, HoD (Hindi) alongwith Associate teachers of Hindi Department of Lanka Mahavidyalay and the Chairman, Vice Chairman, Secretary and Course Secretary of the Shabda Bharati (Hindi Sansadhan Kendra), we are pleased to inform you that a new study centre as an Add-on course to run One Year Vaksetu Post Graduate Translation Diploma Course (English-Hindi) course in collaboration with Lanka Mahavidyalaya may be set up in the College starting from the session 2019-20.

In this connection and as agreed upon, it may be mentioned that after go through all the term and conditions (enclosed herewith) an MoU (Memorandum of Understanding) is to be drawn up between college authority and the Shabda Bharati (Hindi Sansadhan Kendra), Guwahati during the 11nd week of the June, 2019 at any working days in the college.

I, therefore, request you kindly look in to the matter and let a reply may please be dispatched at the earliest please for forward action from this end.

Thanking you,

Yours faithfully,

(Dr. M. Koirala)
Secretary

Copy to:

Dr. Guneswar Saikia

HoD, Hindi Department

Lanka College

Lanka, Nagaon, Assam



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**MEMORANDUM OF UNDERSTANDING
BETWEEN LANKA MAHAVIDYALAYA, LANKA, HOJAI, ASSAM
And
Shabda Bhartati (Hindi Sansadhan Kendra), Guwahati
signed on the 3rd June, 2019**

Principal
Lanka Mahavidyalaya
Lanka, Hojai, Assam

LANKA MAHAVIDYALAYA, LANKA, HOJAI, ASSAM, hereinafter referred to as "LM" and Shabda Bhartati (Hindi Sansadhan Kendra), Guwahati, hereinafter referred to as "SB", hereinafter individually referred to as "the Party" and jointly referred to as "the Parties"

ACKNOWLEDGING that;

1. LM is a Degree level provincialised educational institution, having its address as Lanka, Hojai, Assam, India, 782446.

Chairman/Vice Chairma
अध्यक्ष/उपाध्यक्ष
शब्द-भारती (हिन्दी संसाधन केन्द्र)
Shabda Bhartati (Hindi Sansadhan Kendra)

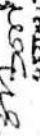
2. **SB is an Registered Organization, for promoting Rashtrabhasa "Hindi" , providing One Year Vaksetu Post Graduate Translation Course (Hindi- English Translation Course), Recognized By Government of India (<https://www.shabdabharati.org/>) , having its Head Office in 21 Shivmandir Path, Near Beltola College, Beltola, Guwahati-781028**

DESIRING to; Support the Cooperation between the Parties in education and research programs in the field of Hindi – English Translation program and conduct of ONE YEAR VAKSETU POST GRADUATE TRANSLATION COURSE RECOGNISED BY GOVERNMENT OF INDIA

HAVE REACHED the following understanding with the Terms and Conditions specified below-

1. **SABDA BHARATI** will offer One year Vaksetu PG Translation (English-Hindi) Diploma Course , which is duly recognized by the Department of Personnel & Training under the Ministry of Pension and Public Grievance, Government of India, to LNAKA MAHAVIDYALAYA, LANKA, HOJAI, ASSAM, specially designed for employment in Government departments/Ministries/Parliament as Interpreter, Translator and Translation officer..
2. **Constitution of local committee:** To set up a new study centre, a local committee will be constituted in consultation with the authority first. The committee will look after the management of the course and financial accounting.
3. This will be decided by the Authority, whether a separate accounting system will be followed or that can be clubbed with the existing accounting system of the concerned college.
4. The prospectus of the PGDT course recognized by the Govt. of India and as prepared by the Shabda Bharati, Guwahati is enclosed for verification.
5. The **One year Vaksetu PG Translation (English-Hindi) Course** is to be started from 1st July every year and will be ended on 31st March every year.
6. The admission procedure will be started in the study centre from the 1st week of June every year with proper Notification in the college notice board.
7. Only 40 seats has been earmarked to the attached study centre. However, if the number of students exceeds than 40, an approval may be obtained from Shabda Bharati, Guwahati HQs.


Principal
Lanka Mahavidyalaya
Hojai, Assam


Chairman/Mice Chairman
शब्द-भारती (हिन्दी संसाधन केंद्र)

8. Application forms and prospectus will be supplied from Shabda Bharati, Guwahati HQs.

9. Forms and Registration fee of admitted students to be submitted to Guwahati HQs before 30th June every year. No consideration will be made after due date.

10. **Class:** Classes are to be organized on any working day every week as suitable to the college authority. There should be 200 hrs. study requires to complete the course.

11. Classes will be taken by eligible teachers/faculty of the college concerned and invitee experienced faculty of Shabda Bharati Guwahati only.

12. Experienced faculty of Shabda Bharati may be invited to take classes time to time on payments.

13. Attendance Register is to be maintained and attendance of the trainee students to be sent to the HQs. Every month for internal monitoring.

14. **Examinations;** There will be 3 examinations for the course. (i) Sessional examination, which will be held in the month of October/November every year, (ii) One Half yearly examination during the month of December/January every year and (iii) One Annual examination to be held during the month of March/April every year. All three examinations will be organized in the centre concerned under the supervision of the College authority while the Viva-Voce examination will be held at Guwahati Hqs. only. Therefore, students should come and appear the viva voce examination at Guwahati only. Necessary question papers bags/ blank answer sheets will be provided to the authority by the HQs in advance.

After completion of the examination in the centre- Reply sheet, Top sheet, Attendance sheet, confidential reports etc. will be submitted to the Hq in time in a confidential mood.

15. **Project & Guides:** Every students will be given 2 projects from the HQs and they will be guided by the teachers/faculty of the Centre/study centre concerned.

16. Projects should be submitted to the HQs. Before 31st January every year for onward transmission to Bharatiya Anuvad Parishad, New Delhi.

17. **Assignments:** Every students will be given 10 assignments on Translation from the HQs which they are to be accomplished and submitted one after another within 3 months for internal evaluation.

Principal
Lanka Mahavidyalaya
Lanka, Hojai, Assam

अध्यक्ष/उपाध्यक्ष
Chairman/Vice Chairman
शब्द-भारती (शब्द-संसाधन केंद्र)

18. **Books and course material :** Books and reference books are to be arranged by the students/college authority as per list. Some course material will be supplied by the Guwahati HQs.

19. **Fee:** The course fee, in total whatever given in the prospectus will be unchanged for HQs. But concerned study centre may be finalized student fee as convenient and the same will not exceed to Rs.15,990/-. The study centre, in time will remit @ Rs. 7500/- per admitted student to the HQs as their **registration fee** with nomination roll. Remaining amount will be taken for maintenance of the centre, faculty honorarium etc. The proper book of accounts will be maintained in the centre.

20. **Faculty Honorarium:** The experienced invitee faculty from Shabda Bharati, Guwahati is to be paid honorarium on 60 minutes class basis @ Rs.350/-. The amount of Honorarium of the inside faculty (college professors/teachers) is to be decided by the college authority.

21. **Result:** The result of the students will be declared by Bharatiya Anuvad Parishad, New Delhi and the original certificate will also be issued by the Bharatiya Anuvad Parishad, New Delhi in due course. However, a provisional certificate can be issued to the students (if required) by the Guwahati HQs.

22. The Guwahati HQs may take inspection of the centre time to time.

23. If any problem arises in the centre will be solved locally, for which Guwahati HQs will not be responsible.

24. Any other condition which not included in this documents will be mutually settled by College authority and Shabda Bharati, if raises in future.

Signed by


(Dr. A.S. Bhui)

Principal
Lanka Mahavidyalaya

Lanka : Hojai : Assam
Principal
Lanka Mahavidyalaya
Lanka, Hojai, Assam

Signed by


(Dr. G. Saikia)

HoD, Hindi
Lanka Mahavidyalaya
Lanka : Hojai : Assam

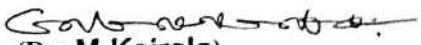
Signed by


(Prof A.K. Nath)

Chairman
Shabda Bharati

Beltala, Guwahati-781028

Signed by


(Dr. M. Koirala)

Secretary

Shabda Bharati
Beltola, Guwahati-781028

सचिव / Secretary
शब्द-भारती (हिन्दी संसाधन केन्द्र)

Chairman/Vice Chairman
शब्द-भारती (हिन्दी संसाधन केन्द्र)
Shabda Bharati (Hindi Sansadhan Kendra)



ASDM



GOVT OF ASSAM
ASSAM SKILL DEVELOPMENT MISSION
KATABARI, DPS ROAD, NII-37
GARCHUK :: GUWAHATI-781035

No. ASDM-741/2018/380

Dated Guwahati the 28th October, 2020

Notice

Assam Skill Development Mission (ASDM) issues 1st Phase target allocation list (Annexure :10) for FY 2020-21 to empanelled Training Partners/Training Centers based on eligibility of the center to carry out skill training program as per ASDM norms.

TPs of this list are informed to submit the followings to concerned ASDM official in 10 working days:-

1. Mobilization strategies to be adopted
2. Training module (course content)
3. OJT tie up (wherever necessary)
4. Exposure visit of trainees to industries/farm during training period
5. Job role wise placement strategies and industry tie up
6. Job role wise 25,000/- as performance Guarantee (PG) in the form of DD Favour of "Assam Skill Development Mission" payable at Guwahati against each training center to be deposited.

It is to note that:-

1. TP/TC earlier submitted PG against the center will be adjusted with job roles in this target and balance PG to be submitted by TP/TC for remaining allocated job roles.
2. TP payment pattern will be 30:30:40
3. Uniform to students is mandatory
4. Photographic evidence of distribution of course material and induction kit to students along with 1st installment claim is mandatory.

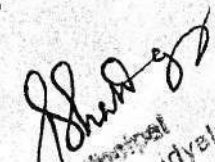
Yours Sincerely,

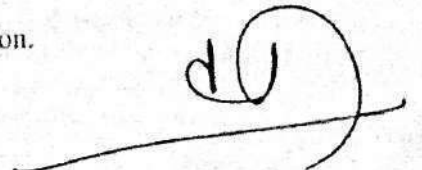
(Anand Prakash Tiwari, IPS)
Mission Director,
Assam Skill Development Mission, Guwahati, Assam

Memo No. ASDM.741/2018/488 (A)

Date: 28/10/2020

1. To All TPs in Annexure :: 10 for information and necessary action.
2. Office Copy.


Principal
Lanka Mahavidyalaya
Lanka, Nijal, Assam


(Anand Prakash Tiwari, IPS)
Mission Director, ASDM

Sl. No.	Name of the Institution	Address	City	State	Pin Code	Category	Medium	Level	Enrollment	Staff	Facilities	Remarks
1	Harare English Residential N/Ur	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
2	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
3	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
4	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
5	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
6	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
7	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
8	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
9	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
10	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
11	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
12	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
13	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
14	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
15	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
16	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
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28	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
29	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
30	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
31	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
32	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
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36	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
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38	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
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49	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	
50	St. Lawrence's School, Harare	Harare	Zimbabwe			1175	English	Secondary	25	1	1	

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 Co-ordinator
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 Lank. Mahavidyalaya
 Lank. Hojai, Assisi

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 Principal
 Lank. Mahavidyalaya
 Lank. Hojai, Assisi
 Mission Director, AIDM



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MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is entered on 21st June, 2018 BY AND BETWEEN M/S-SEVEN Firm for Human Resource Development & Imparting Training in Skill Development, Consultancy), Krishna Nagar, PO&PS- Hojai, Assam, PIN-782435, Registration No. RF/HOJ/ 187 / 08 of 2017-2018, Vide Registrar of Firms, Govt of Assam, Dispur, Letter No.- 2911029/947, dated 16-01-2018, principal place of Business in Hojai, Assam, Represented by Sri Hrisikesh kashyap, Co-Founder & authorised signatory, hereafter referred to as the "Training Provider" of ONE PART

AND

LANKA MAHAVIDYALAYA, LANKA, PIN-782446, Hojai, Assam represented by the Principal, Lanka Mahavidyalaya, Lanka referred to as the "Training Partner" of THE OTHER PART.

This Memorandum of Understanding (MoU) defines the role and responsibilities of the participating two agencies


1.0 ROLE OF MS-Seven

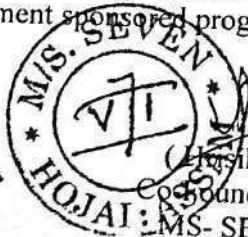
- 1.1 Periodic monitoring and screening of students of Lanka Mahavidyalaya, Lanka, Assam.
- 1.2 Train students on Grooming, Employment Enhancement Skills, writing & basics of computer.
- 1.3 Provide Training programme to students of Lanka Mahavidyalaya, Lanka who would be ready for placement as per provisions of Assam Skill Development Mission.
- 1.4 Train Students in Lanka Mahavidyalaya College Campus and MS-Seven office Complex, Hojai.
- 1.5 Assured placement assistance to the trained students of the Lanka Mahavidyalaya, Lanka.
- 1.6 Continual behavioural development of students through orientation process.


2.0 ROLE OF COLLEGE

- 2.1 Maintain student pool.
- 2.2 Encourage students to enrol themselves in the said training programme.
- 2.3 Maintain data base of students who have been selected for the said training programme and those that availed employment through this training.

The MoU is valid for Government sponsored programmes which is absolutely free of cost for the students.


Co-ordinator
IQAC, Lanka Mahavidyalaya
Lanka, Hojai, Assam


Sri Hrisikesh kashyap
Co-Founder & Authorised Signatory
MS- SEVEN
Krishna Nagar, Hojai, Assam


Principal
Lanka Mahavidyalaya
Lanka, Hojai, Assam