

LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2018-19

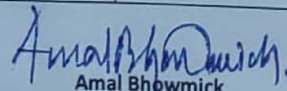
SEMESTER: FIRST

SUB: - FUNDAMENTAL OF INSURANCE

CODE : 101

FACULTY MEMBERS: 1) PROF.AMAL BHOWMICK, 2) DR.NARAYAN SHARMA 3) PROF.HEMONTA BORAH.

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I: Introduction	Definition & Nature of insurance; origin & development of insurance, history of insurance in India, kinds of insurance, principles of insurance, importance of insurance, insurance and wagering agreement.	15-08-2022	
UNIT-II; Life Insurance	Definition of life insurance, features, benefits of life insurance, procedure for taking life insurance policy, kinds of life insurance policy, nomination, assignment and surrender value, revival of lapsed policy, settlement of claims at death and maturity, items of revenue heads in life insurance company.	31-08-2022	
UNIT-III; General Insurance	Development of general insurance in India, Fire insurance- need, procedure of taking fire insurance policy, procedure of settlement of claims under fire insurance, double insurance, re-insurance; marine insurance- types of marine insurance policy, settlement of claims in marine insurance; miscellaneous insurance- motor insurance, personal accident insurance, livestock insurance, crop insurance, employees liabilities insurance, burglary insurance, preparation of revenue account of fire, land, marine insurance company.	12-09-2022	
UNIT-IV; Insurance Organizations	Organizational structure- public sector insurance organizations in India, LIC, objectives and achievements, GIC- mission, organization, functions, private sector insurance organizations in India, insurance ombudsman.	30-09-2022	
UNIT-V; Insurance Intermediaries	Insurance Agent; meaning, procedure for becoming and insurance agent, functions of an insurance agent, rights of an insurance agent, termination of an insurance agent, essentials for successful insurance salesman. Surveyors and loss assessors, brokers, third party administrators, bank assurance.	18-10-2022	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2018/19


SEMESTER: THIRD

SUB: -: Corporate Law

CODE : 305

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I Introductory formation of a Company	Corporate personality, lifting of the corporate veil, Basic documents-Memorandum & Articles of association, their alternation and limitations on power of alternation, distinction between Memorandum & Articles of association, constructive notice of Memorandum & Articles, doctrine of indoor management.	15-08-2022	
UNIT-II Financial structure	The concept of capital and financing of company - sources of capital; classes and types of shares, stocks & shares, share capital alternation, increase and reduction of share capital,; Prospectus- definition, statement-in-lieu- of prospectus, registration, misrepresentation and penalties there for, underwriting. Debt capital- debentures, debenture stock, bonds, debenture trust deed, and trustees, conversion and redemption of debentures, creation of charges-fixed, floating and registration thereof.	31-08-2022	
UNIT-III Issue of securities and membership	Application & allotment of shares, listing of security, irregular allotment, calls on shares, bonus issue, rights issues, issue of sweat equity shares, employee stock option scheme, share certificate, share warrant, lien on shares, surrender of shares, forfeiture of shares, buy back of shares, annual return, unclaimed dividend. Membership- definition, members vs. shareholders, modes of acquiring membership including through depository mode, termination of membership, rights and liabilities of members, register of members, annual return, transfer and transmission of shares/debentures in physical and depository mode.	20-09-2022	
UNIT-IV Company Management and Control of Companies;	Directors- appointment, re-appointment of directors, qualifications, disqualifications, remuneration, vacation of office, retirement, resignation and removal of directors, loans to directors, their powers and duties, role of directors. Meaning and whole -time directors, managers, company secretary, their appointment, re-appointment, powers and duties. Law relating to majority powers and minority rights, shareholder remedies, actions by shareholders, statutory remedies, personal actions, prevention	06-10-2022	

	of oppression, and mis-management.		
UNIT-V Meaning; Meeting of directors	Frequency, convening and proceedings of board meetings, minutes and evidence. General meetings, kinds of meeting and resolutions, law, practice and procedure relating to convening and proceedings at general and other meetings, recording and signing of minutes, role of chairman.	31-10-2022	


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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2018-19 SEMESTER: FIFTH SUB: - REGULATORY FRAMEWORK OF BUSINESS - I CODE: 504

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-1 (A) INDIAN CONTRACT ACT 1872	Contract: meaning, essentials of a valid contract, types of contract. Offer and acceptance: - rules regarding offer, communication, and revocation of offer and acceptance. Consideration: - legal requirements regarding considerations, validity of agreement without consideration.	15-08-2022	
B: SPECIAL CONTRACT	Capacity of parties to contract, free consent, legality of object and consideration, agreements declared void. Performance of contract; termination and discharge of contracts Breach of contract: - remedies, damages Contingent and quasi contracts; Indemnity and guarantee; Bailment and pledge; Agency.	31-08-2022	
UNIT II: SALE OF GOODS ACT 1930	Essentials of a contract of sales; sale distinguished from agreements to sell, bailment, contract for work and labour and hire purchase; Goods and their classification; price; conditions warranties; Transfer of property in goods; doctrine of caveat-emptor; performance of contract of sale; unpaid seller- his rights against goods and the buyers; sale by auction.	20-09-2022	
UNIT III: ASSAM	Introduction, Registration of Societies, Rights and liabilities of		

CO-OPERATIVE SOCIETIES ACT, 1949	members of registered societies, Management, Duties of Registered Society, Privileges of Registered Societies, Property and Funds of Registered Societies, Audit, Inquiry and Inspection, Settlement of Disputes, Dissolution of Society, Recovery of sums due and enforcement of obligations.	06-10-2022 31-10-2022	
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TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: ~~2018-19~~ SEMESTER: SIXTH SUB: - INFORMATION TECHNOLOGY IN BUSINESS CODE: 601

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit-1: History of computers;	Types; block diagram showing different components & interconnections; primary & secondary memory; hardware and software; different programming languages-high level, low level, assembly level, machine level etc; interpreter & compiler; Applications of Computers in Business, benefits;	31-01-2023	
Unit-2:	Operating system-Definition, types, different parts; process and process management, file system (function of a file system), I/O management (functions of I/O management subsystem, deadlock), memory management (memory hierarchy, virtual memory); example of operating system-Windows & Linux.	24-02-2023	
Unit-3: Computer network	Definition, architecture & requirement; types-LAN, MAN & WAN; Seven layers of the ISO-OSI reference model-functions of respective layers; different physical media & relative advantages-disadvantages; TCP/IP layers & relation to the ISO-OSI model; internet-basics, establishing a link, borrower, email, applications to business.	12-03-2023	
Unit-4: Applications Software-I	Introduction to MS Word- Features; File- Creation, Storing, modification, Formatting, Creation of Table, Splitting & Merging Cells, Sorting, Mail Merge, Macros; Applications.	22-03-2023	

Unit-5: Applications Software II	Introduction to MS-Excel- Features; File- Creation, Storing, Modification, Use of Functions; Applications; MS PowerPoint- Features; File- Creation, Storing, Modification, Insertion of slides, pictures, tables, video, hyperlink, presentation; MS-Access- Introduction, features, creation, storage, manipulation of files, application for storing records.	05-04-2023	
Unit-6 : Application of Information technology	In Railways, Airlines, Banking, Insurance, Inventory control, Financial Systems, Hotel Management, Education, video games, Telephone exchanges, Mobile Phones, Information kiosks, special effects in Movies. Formatting, Creation of Table, Splitting & Merging Cells, Sorting, Mail Merge, Macros; Applications project;		


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TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2020-21 SEMESTER: SIXTH SUB: - MODERN BANKING PRACTICE CODE: 603

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit-I: Bank-	Definition, Origin and Development of Modern Banking, Types of Banks- Commercial Vs. Investment Bank- Universal Banking, Unit Banking, Scheduled Vs. Non-scheduled Banks, Public Vs. Private Sector Banks, Branch Banking, retail banking and Chain Banking, Functions of a Modern Commercial Banks.	31-01-2023	
Unit-II Bank Balance Sheet	Bank Assets- cas, Money at Call and Short Notices, Investment, Bill Discounted, Loans, and Cash Credit, Bills Receivables, Fixed Assets; Bank Liabilities- Capital, Reserves and Surpluses, Deposits, Borrowings, Contingent Liabilities, Bills for collection, Bills of Acceptance and Guarantee.	24-02-2023	
Unit-III Banker Customer Relationship-	Definition of banker and customer, types of customers, accounts of individuals- minors, illiterate person, joint account; accounts of partnership firm and companies; general precautions in opening and operating accounts.	12-03-2023	

Unit-IV Bank Operations	Opening of a bank account, Know Your Customer guidelines, Negotiable Instruments(NIs)- Definition, characteristics of NIs, types of NIs, holders in due course, payment in due course, crossing of cheques, honour and dishonour of cheques; protection to paying and collecting banker.	22-03-2023	
Unit-V: Credit Management	Principles of Bank Lending, Types of Loans,Retail Credit and Business Credit, Credit Process , Recovery and NPA Management,Security against Bank Loan.	05-04-2023	


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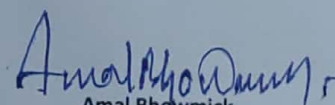
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TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2022-23 SEMESTER: SIXTH SUB: - RAGULATORY FRAMEWORK OF BUSINESS-II CODE:604

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I: INDIAN PARTNERSHIP ACT 1932	Nature of partnership and certain similar organizations; co ownership; Joint Hindu Family; partnership deed; rights and liabilities of partners including those of newly admitted partners, retiring and deceased partners; implied authority of partners & its scope; Registration of firms; Dissolutions of firms & of the partnership.	31-01-2023	
UNIT-II: CONSUMER PROTECTION ACT 1986	Object and definition, consumer protection councils, composition and jurisdiction of grievance redressal machinery, power of redressal agencies, nature and scope of remedies 2005.	24-02-2023	
UNIT-III: THE RIGHT TO INFORMATION ACT 2005	Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties.	12-03-2023	
UNIT-IV: FOREIGN EXCHANGE MANAGEMENT ACT 1999	Dealing in foreign exchange; Holding of foreign exchange; Current account transactions; Capital account transactions; Export of goods and services; Reserve Bank's powers in Foreign Exchange Management; contravention and penalties; Appointment of Adjudicating Authority; Appeal to Appellate Tribunal	22-03-2023	
UNIT-V: THE OBJECT AND SCOPE OF THE FOLLOWING ACTS	1. Information Technology Act 2000 2. Securities and Exchange Board of India Act. 3. Limited Liabilities Partnership Act. 2000 4. Patent Act	05-04-2023	

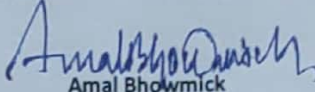

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TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2019-20 SEMESTER: FIRST SUB: - BUSINESS LAW CODE : COM-HC-1036
FACULTY MEMBERS: 1) PROF.AMAL BHOWMICK, 2) DR.NARAYAN SHARMA 3) PROF.HEMONTA BORAH.

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1: The Indian Contract Act, 1872: General Principle of Law of Contract	a) Contract – meaning, characteristics and kinds b) Essentials of a valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects. c) Void agreements d) Discharge of a contract – modes of discharge, breach and remedies against breach of contract. e) Contingent contracts f) Quasi – contracts	15-08-2022	
Unit 2: The Indian Contract Act, 1872:	Specific Contract : a) Contract of Indemnity and Guarantee b) Contract of Bailment c) Contract of Agency	31-08-2022	
Unit 3: The Sale of Goods Act, 1930	Contract of sale :meaning and difference between sale and agreement to sell. b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Performance of contract of sale e) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer.	12-09-2022	
Unit 4: Partnership Laws	A) The Partnership Act, 1932 a. Nature and Characteristics of Partnership b. Registration of a Partnership Firms c. Types of Partners d. Rights and Duties of Partners e. Implied Authority of a Partner f. Incoming and outgoing Partners g. Mode of Dissolution of Partnership	30-09-2022	
Unit 4: Partnership Laws	B) The Limited Liability Partnership Act, 2008 a) Salient Features of LLP b) Differences between LLP and Partnership, LLP and Company c) LLP Agreement, d) Partners and Designated Partners e) Incorporation Document f) Incorporation by Registration g) Partners and their Relationship	18-10-2022	
Unit 5 (A): The Negotiable Instruments Act 1881	a) Meaning, Characteristics, and Types of Negotiable Instruments : Promissory Note, Bill of Exchange, Cheque b) Holder and Holder in Due Course, Privileges of Holder in Due Course. c) Negotiation: Types of Endorsements d) Crossing of Cheque e) Bouncing of Cheque	24-10-2022	

5(B): Right to Information Act 2005	: Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties	31-10-2022	
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 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER

DEPARTMENT: COMMERCE

SESSION: ~~2020-21~~

SEMESTER: THIRD

SUB: - COMPANY LAW

CODE : COM-RC-2026

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT 1: Introduction	Administration of Company Law [including National Company Law Tribunal (NCLT), National Company Law Appellate Tribunal (NCLAT), Special Courts]; Characteristics of a company; lifting of corporate veil; types of companies including one-person company, small company and dormant company; association not for profit; illegal association; formation of company, on-line filing of documents, promoters, their legal position, pre-incorporation contract; on-line registration of a company.	15-08-2022	
UNIT 2: Documents	Memorandum of association, Articles of association, Doctrine of constructive notice and indoor management prospectus-shelf and red herring prospectus, Misstatement in prospectus, GDR; Book building; Issue, allotment and forfeiture of share, Transmission of shares, Buyback and provisions regarding buyback; Issue of bonus shares.	31-08-2022	
UNIT 3: Management:	Classification of directors, women directors, independent director, small shareholder's director; Disqualifications, director identity number (DIN); Appointment; Legal positions, powers and duties; removal of directors; Key managerial personnel, managing director, manager; Meetings of shareholders and	20-09-2022	

	board; Types of meeting, convening and conduct of meetings, postal ballot, meeting through video conferencing, e-voting; Committees of Board of Directors - Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Corporate Social Responsibility..		
UNIT 4: Dividends, Accounts, Audit	Provisions relating to payment of Dividend, Provisions relating to Books of Account, Provisions relating to Audit, Auditors' Appointment, Rotation of Auditors, Auditors' Report, Secretarial Audit.	06-10-2022	
UNIT V: Winding Up	Concept and modes of Winding Up. Insider-Trading, Whistle-Blowing – Insider-Trading; meaning and legal provisions; Whistle-blowing: Concept and Mechanism.	31-10-2022	


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TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE
SESSION: 2020-21
SEMESTER: THIRD
SUB: - COMPUTER APPLICATION IN BUSINESS
CODE: COM-HC-3016 & COM-SEC-RC- 3044(A)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1:Word Processing	Introduction to word Processing, Word processing concepts, Use of Templates, Working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Autotext; Bullets and numbering, Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge: including linking with Database; Printing documents Creating Business Documents using the above facilities	15-08-2022	
Unit	Basics of presentations: Slides, Fonts,		

2:Preparing Presentations	Drawing, Editing; Inserting: Tables, Images, texts, Symbols, Media; Design; Transition; Animation; and Slideshow. Creating Business Presentations using above facilities	31-08-2022	
Unit 3: Spreadsheet and its Business	Spreadsheet concepts, Managing worksheets; Formatting, Entering data, Editing, and Printing a worksheet; Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs Generally used Spreadsheet functions: Mathematical, Statistical, Financial, Logical, Date and Time, Lookup and reference, Database, and Text functions Unit	20-09-2022	
Unit 4: Creating Business Spreadsheet	Creating spreadsheet in the area of: Loan and Lease statement; Ratio Analysis; Payroll statements; Capital Budgeting; Depreciation Accounting; Graphical representation of data; Frequency distribution and its statistical parameters; Correlation and Regression	06-10-2022	
5: Database Management System	Database Designs for Accounting and Business Applications: Reality- Expressing the Application; Creating Initial design in Entity Relationship(ER) Model; Transforming ER Model to Relational data model concepts; Implementing RDM design using an appropriate DBMS. SQL and Retrieval of Information: Basic Queries in SQL; Embedded Queries in SQL; Insert, Delete and Update statements in SQL DBMS Software: Environment; Tables; Forms; Queries; Reports; Modules; Applying DBMS in the areas of Accounting, Inventory, HRM and its accounting, Managing the data records of Employees, Suppliers and Customers.	31-10-2022	

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TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2021-2022 SEMESTER: FIFTH SUB: - REGULATORY FRAMEWORK OF BUSINESS - I CODE: 504

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-1 (A) INDIAN CONTRACT ACT 1872	Contract: meaning, essentials of a valid contract, types of contract. Offer and acceptance: - rules regarding offer, communication, and revocation of offer and acceptance. Consideration: - legal requirements regarding considerations, validity of agreement without consideration.	15-08-2022	
B: SPECIAL CONTRACT	Capacity of parties to contract, free consent, legality of object and consideration, agreements declared void. Performance of contract; termination and discharge of contracts Breach of contract: - remedies, damages Contingent and quasi contracts; Indemnity and guarantee; Bailment and pledge; Agency.	31-08-2022	
UNIT II: SALE OF GOODS ACT 1930	Essentials of a contract of sales; sale distinguished from agreements to sell, bailment, contract for work and labour and hire purchase; Goods and their classification; price; conditions warranties; Transfer of property in goods; doctrine of caveat-emptor; performance of contract of sale; unpaid seller- his rights against goods and the buyers; sale by auction.	20-09-2022	
UNIT III: ASSAM CO-OPERATIVE SOCIETIES ACT, 1949	Introduction, Registration of Societies, Rights and liabilities of members of registered societies, Management, Duties of Registered Society, Privileges of Registered Societies, Property and Funds of Registered Societies, Audit, Inquiry and Inspection, Settlement of Disputes, Dissolution of Society, Recovery of sums due and enforcement of obligations.	06-10-2022	

		31-10-2022	


LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2020-21 **SEMESTER: SECOND** **SUB: - CORPORATE LAWS** **CODE: COM-HC- 2036**

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT 1: Introduction	Administration of Company Law [including National Company Law Tribunal (NCLT), National Company Law Appellate Tribunal (NCLAT), Special Courts]; Characteristics of a company; lifting of corporate veil; types of companies including one person company, small company, and dormant company; association not for profit; illegal association; formation of company, on-line filing of documents, promoters, their legal position, pre-incorporation contract; on-line registration of a company	31-01-2023	
UNIT 2 Documents	Memorandum of association, Articles of association, Doctrine of constructive notice and indoor management, prospector-shelf and red herring prospectus, misstatement in prospectus, GDR; book-building; issue, allotment and forfeiture of share, transmission of shares, buyback and provisions regarding buyback; issue of bonus shares.	24-02-2023	
UNIT 3 Management	Classification of directors, women directors, independent director, small shareholder's director; disqualifications, director identity number (DIN); appointment; Legal positions, powers and duties; removal of directors; Key managerial personnel, managing director, manager; Meetings: Meetings of shareholders and board of directors; Types of meetings, Convening and conduct of meetings, Requisites of a valid meeting,	20-03-2023	

Anandaprasanna

	postal ballot, meeting through video conferencing, e-voting. Committees of Board of Directors - Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Corporate Social Responsibility Committee		
UNIT 4: Dividends, Accounts, Audit:	Provisions relating to payment of Dividend, Provisions relating to Books of Account, Provisions relating to Audit, Auditors' Appointment, Rotation of Auditors, Auditors' Report, Secretarial Audit. Winding Up: Concept and modes of Winding Up. Insider Trading, Whistle Blowing: Insider Trading; meaning & legal provisions; Whistleblowing : Concept and Mechanism.	31-03-2023	
UNIT 5: Depositories Law	The Depositories Act 1996 – Definitions; rights and obligations of depositories; participants issuers and beneficial owners; inquiry and inspections, penalty.	16-04-2023	


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 DEPARTMENT: COMMERCE

SESSION: 2020-21 SEMESTER: SECOND SUB: - BUSINESS LAW CODE: COM-RC-2026

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1: The Indian Contract Act, 1872: General Principle of Law of Contract	a) Contract – meaning, characteristics and kinds b) Essentials of a valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects. c) Void agreements d) Discharge of a contract – modes of discharge, breach and remedies against breach of contract. e) Contingent contracts f) Quasi – contracts	31-01-2023	
Unit 2: The Indian	Specific Contract : a) Contract of Indemnity and Guarantee b) Contract of Bailment c)		

Contract Act, 1872:	Contract of Agency	16-02-2023	
Unit 3: The Sale of Goods Act, 1930	Contract of sale :meaning and difference between sale and agreement to sell. b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Performance of contract of sale e) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer.	06-03-2023	
Unit 4: Partnership Laws	A) The Partnership Act, 1932 a. Nature and Characteristics of Partnership b. Registration of a Partnership Firms c. Types of Partners d. Rights and Duties of Partners e. Implied Authority of a Partner f. Incoming and outgoing Partners g. Mode of Dissolution of ..	22-03-2023	
Unit 4: Partnership Laws	B) The Limited Liability Partnership Act, 2008 a) Salient Features of LLP b) Differences between LLP and Partnership, LLP and Company c) LLP Agreement, d) Partners and Designated Partners e) Incorporation Document f) Incorporation by Registration g) Partners and their Relationship	30-03-2023	
Unit 5 (A): The Negotiable Instruments Act 1881	a) Meaning, Characteristics, and Types of Negotiable Instruments : Promissory Note, Bill of Exchange, Cheque b) Holder and Holder in Due Course, Privileges of Holder in Due Course. c) Negotiation: Types of Endorsements d) Crossing of Cheque e) Bouncing of Cheque	08-04-2023	
5(B): Right to Information Act 2005	Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties	16-04-2023	


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UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit-1: History of computers;	Types; block diagram showing different components & interconnections; primary & secondary memory; hardware and software; different programming languages-high level, low level, assembly level, machine level etc; interpreter & compiler; Applications of Computers in Business, benefits;	31-01-2023	
Unit-2:	Operating system-Definition, types, different parts; process and process management, file system (function of a file system), I/O management (functions of I/O management subsystem, deadlock), memory management (memory hierarchy, virtual memory); example of operating system-Windows & Linux.	24-02-2023	
Unit-3: Computer network	Definition, architecture & requirement; types-LAN, MAN & WAN; Seven layers of the ISO-OSI reference model-functions of respective layers; different physical media & relative advantages-disadvantages; TCP/IP layers & relation to the ISO-OSI model; Internet-basics, establishing a link, borrower, email, applications to business.	12-03-2023	
Unit-4: Applications Software-I	Introduction to MS Word- Features; File- Creation, Storing, modification, Formatting, Creation of Table, Splitting & Merging Cells, Sorting, Mail Merge, Macros; Applications.	22-03-2023	
Unit-5: Applications Software II	Introduction to MS-Excel- Features; File- Creation, Storing, Modification, Use of Functions; Applications; MS PowerPoint- Features; File- Creation, Storing, Modification, Insertion of slides, pictures, tables, video, hyperlink, presentation; MS-Access- Introduction, features, creation, storage, manipulation of files, application for storing records.	05-04-2023	
Unit-6 : Application of Information	In Railways, Airlines, Banking, Insurance, Inventory control, Financial Systems, Hotel Management, Education, video games, Telephone		

exchanges, Mobile Phones, Information kiosks, special effects in Movies.
 Formatting, Creation of Table, Splitting & Merging Cells, Sorting, Mail Merge, Macros; Applications project;


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 DEPARTMENT: COMMERCE

SESSION: 2020-21 SEMESTER: SIXTH SUB: - MODERN BANKING PRACTICE CODE: 603

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit-I: Bank-	Definition, Origin and Development of Modern Banking, Types of Banks- Commercial Vs. Investment Bank- Universal Banking, Unit Banking, Scheduled Vs. Non-scheduled Banks, Public Vs. Private Sector Banks, Branch Banking, retail banking and Chain Banking, Functions of a Modern Commercial Banks.	31-01-2023	
Unit-II Bank Balance Sheet	Bank Assets- cas, Money at Call and Short Notices, Investment, Bill Discounted, Loans, and Cash Credit, Bills Receivables, Fixed Assets; Bank Liabilities- Capital, Reserves and Surpluses, Deposits, Borrowings, Contingent Liabilities, Bills for collection, Bills of Acceptance and Guarantee.	24-02-2023	
Unit-III Banker Customer Relationship-	Definition of banker and customer, types of customers, accounts of individuals- minors, illiterate person, joint account; accounts of partnership firm and companies; general precautions in opening and operating accounts.	12-03-2023	
Unit-IV	Opening of a bank account, Know Your Customer		

Bank Operations	guidelines, Negotiable Instruments(NIs)- Definition, characteristics of NIs, types of NIs, holders in due course, payment in due course, crossing of cheques, honour and dishonour of cheques; protection to paying and collecting banker.	22-03-2023	
Unit-V: Credit Management	Principles of Bank Lending, Types of Loans, Retail Credit and Business Credit, Credit Process , Recovery and NPA Management, Security against Bank Loan.	05-04-2023	


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DEPARTMENT: COMMERCE

SESSION: 2010-21 SEMESTER: SIXTH SUB: - REGULATORY FRAMEWORK OF BUSINESS-II CODE:604

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I: INDIAN PARTNERSHIP ACT 1932	Nature of partnership and certain similar organizations; co ownership; Joint Hindu Family; partnership deed; rights and liabilities of partners including those of newly admitted partners, retiring and deceased partners; implied authority of partners & its scope; Registration of firms; Dissolutions of firms & of the partnership.	31-01-2023	
UNIT-II: CONSUMER PROTECTION ACT 1986	Object and definition, consumer protection councils, composition and jurisdiction of grievance redressal machinery, power of redressal agencies, nature and scope of remedies 2005.	24-02-2023	
UNIT-III: THE RIGHT TO INFORMATION ACT 2005	Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties.	12-03-2023	

UNIT-IV: FOREIGN EXCHANGE MANAGEMENT ACT 1999	Dealing in foreign exchange; Holding of foreign exchange; Current account transactions; Capital account transactions; Export of goods and services; Reserve Bank's powers in Foreign Exchange Management; contravention and penalties; Appointment of Adjudicating Authority; Appeal to Appellate Tribunal	22-03-2023	
UNIT-V: THE OBJECT AND SCOPE OF THE FOLLOWING ACTS	1. Information Technology Act 2000 2. Securities and Exchange Board of India Act. 3. Limited Liabilities Partnership Act. 2000 4. Patent Act	05-04-2023	

Amal Bhowmick

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Associate Professor

Department of Commerce

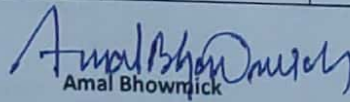
LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE
 SEMESTER: FIRST SUB: - FUNDAMENTAL OF INSURANCE

SESSION: 2020-21

CODE : 101

FACULTY MEMBERS: 1) PROF.AMAL BHOWMICK, 2) DR.NARAYAN SHARMA 3) PROF.HEMONTA BORAH.

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I: Introduction	Definition & Nature of insurance; origin & development of insurance, history of insurance in India, kinds of insurance, principles of insurance, importance of insurance, insurance and wagering agreement.	15-08-2022	
UNIT-II; Life Insurance	Definition of life insurance, features, benefits of life insurance, procedure for taking life insurance policy, kinds of life insurance policy, nomination, assignment and surrender value, revival of lapsed policy, settlement of claims at death and maturity, items of revenue heads in life insurance company.	31-08-2022	
UNIT-III; General Insurance	Development of general insurance in India, Fire insurance- need, procedure of taking fire insurance policy, procedure of settlement of claims under fire insurance, double insurance, re-insurance; marine insurance- types of marine insurance policy, settlement of claims in marine insurance; miscellaneous insurance- motor insurance, personal accident insurance, livestock insurance, crop insurance, employees liabilities insurance, burglary insurance, preparation of revenue account of fire, land, marine insurance company.	12-09-2022	
UNIT-IV; Insurance Organizations	Organizational structure- public sector insurance organizations in India, LIC, objectives and achievements, GIC- mission, organization, functions, private sector insurance organizations in India, insurance ombudsman.	30-09-2022	
UNIT-V; Insurance Intermediaries	Insurance Agent; meaning, procedure for becoming and insurance agent, functions of an insurance agent, rights of an insurance agent, termination of an insurance agent, essentials for successful insurance salesman. Surveyors and loss assessors, brokers, third party administrators, bank assurance.	18-10-2022	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2020-21

SEMESTER: THIRD

SUB: -: Corporate Law

CODE : 305

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I Introductory formation of a Company	Corporate personality, lifting of the corporate veil, Basic documents-Memorandum & Articles of association, their alternation and limitations on power of alternation, distinction between Memorandum & Articles of association, constructive notice of Memorandum & Articles, doctrine of indoor management.	15-08-2022	
UNIT-II Financial structure	The concept of capital and financing of company - sources of capital; classes and types of shares, stocks & shares, share capital alternation, increase and reduction of share capital; Prospectus- definition, statement-in-lieu- of prospectus, registration, misrepresentation and penalties there for, underwriting. Debt capital- debentures, debenture stock, bonds, debenture trust deed, and trustees, conversion and redemption of debentures, creation of charges-fixed, floating and registration thereof.	31-08-2022	
UNIT-III Issue of securities and membership	Application & allotment of shares, listing of security, irregular allotment, calls on shares, bonus issue, rights issues, issue of sweat equity shares, employee stock option scheme, share certificate, share warrant, lien on shares, surrender of shares, forfeiture of shares, buy back of shares, annual return, unclaimed dividend. Membership- definition, members vs. shareholders, modes of acquiring membership including through depository mode, termination of membership, rights and liabilities of members, register of members, annual return, transfer and transmission of shares/debentures in physical and depository mode.	20-09-2022	
UNIT-IV Company Management and Control of Companies;	Directors- appointment, re-appointment of directors, qualifications, disqualifications, remuneration, vacation of office, retirement, resignation and removal of directors, loans to directors, their powers and duties, role of directors. Meaning and whole -time directors, managers, company secretary, their appointment, re-appointment, powers and duties. Law relating to majority powers and minority rights, shareholder remedies, actions by shareholders, statutory remedies, personal actions, prevention	06-10-2022	

	of oppression, and mis-management.		
UNIT-V Meaning; Meeting of directors	Frequency, convening and proceedings of board meetings, minutes and evidence. General meetings, kinds of meeting and resolutions, law, practice and procedure relating to convening and proceedings at general and other meetings, recording and signing of minutes, role of chairman.	31-10-2022	

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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: FIFTH SUB: - REGULATORY FRAMEWORK OF BUSINESS - I CODE: 504

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-1 (A) INDIAN CONTRACT ACT 1872	Contract: meaning, essentials of a valid contract, types of contract. Offer and acceptance: - rules regarding offer, communication, and revocation of offer and acceptance. Consideration: - legal requirements regarding considerations, validity of agreement without consideration.	15-08-2022	
B: SPECIAL CONTRACT	Capacity of parties to contract, free consent, legality of object and consideration, agreements declared void. Performance of contract; termination and discharge of contracts Breach of contract: - remedies, damages Contingent and quasi contracts; Indemnity and guarantee; Bailment and pledge; Agency.	31-08-2022	
UNIT II: SALE OF GOODS ACT 1930	Essentials of a contract of sales; sale distinguished from agreements to sell, bailment, contract for work and labour and hire purchase; Goods and their classification; price; conditions warranties; Transfer of property in goods; doctrine of caveat-emptor; performance of contract of sale; unpaid seller- his rights against goods and the	20-09-2022	

	buyers; sale by auction.		
UNIT III: ASSAM CO-OPERATIVE SOCIETIES ACT, 1949	Introduction, Registration of Societies, Rights and liabilities of members of registered societies, Management, Duties of Registered Society, Privileges of Registered Societies, Property and Funds of Registered Societies, Audit, Inquiry and Inspection, Settlement of Disputes, Dissolution of Society, Recovery of sums due and enforcement of obligations.	06-10-2022 31-10-2022	

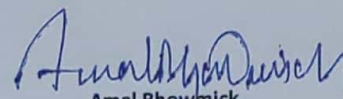

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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2020-21 SEMESTER: SIXTH SUB: - INFORMATION TECHNOLOGY IN BUSINESS CODE: 601

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit-1: History of computers;	Types; block diagram showing different components & interconnections; primary & secondary memory; hardware and software; different programming languages-high level, low level, assembly level, machine level etc; interpreter & compiler; Applications of Computers in Business, benefits;	31-01-2023	
Unit-2:	Operating system-Definition, types, different parts; process and process management, file system (function of a file system), I/O management (functions of I/O management subsystem, deadlock), memory management (memory hierarchy, virtual memory); example of operating system-Windows & Linux.	24-02-2023	
Unit-3: Computer network	Definition, architecture & requirement; types-LAN, MAN & WAN; Seven layers of the ISO-OSI reference model-functions of respective layers; different physical media & relative advantages-disadvantages; TCP/IP layers & relation to the ISO-OSI model; internet-basics, establishing a link, borrower, email, applications to business.	12-03-2023	

Unit-4: Applications Software-I	Introduction to MS Word- Features; File- Creation, Storing, modification, Formatting, Creation of Table, Splitting & Merging Cells, Sorting, Mail Merge, Macros; Applications.	22-03-2023	
Unit-5: Applications Software II	Introduction to MS-Excel- Features; File- Creation, Storing, Modification, Use of Functions; Applications; MS PowerPoint- Features; File- Creation, Storing, Modification, Insertion of slides, pictures, tables, video, hyperlink, presentation; MS-Access- Introduction, features, creation, storage, manipulation of files, application for storing records.	05-04-2023	
Unit-6 : Application of Information technology	In Railways, Airlines, Banking, Insurance, Inventory control, Financial Systems, Hotel Management, Education, video games, Telephone exchanges, Mobile Phones, Information kiosks, special effects in Movies. Formatting, Creation of Table, Splitting & Merging Cells, Sorting, Mail Merge, Macros; Applications project;		



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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2020-21 SEMESTER: SIXTH SUB: - MODERN BANKING PRACTICE CODE: 603

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit-I: Bank-	Definition, Origin and Development of Modern Banking, Types of Banks- Commercial Vs. Investment Bank- Universal Banking, Unit Banking, Scheduled Vs. Non-scheduled Banks, Public Vs. Private Sector Banks, Branch Banking, retail banking and Chain Banking, Functions of a Modern Commercial Banks.	31-01-2023	
Unit-II Bank Balance Sheet	Bank Assets- cas, Money at Call and Short Notices, Investment, Bill Discounted, Loans, and Cash Credit, Bills Receivables, Fixed Assets; Bank Liabilities-		

	Capital, Reserves and Surpluses, Deposits, Borrowings, Contingent Liabilities, Bills for collection, Bills of Acceptance and Guarantee.	24-02-2023	
Unit-III Banker Customer Relationship-	Definition of banker and customer, types of customers, accounts of individuals- minors, illiterate person, joint account; accounts of partnership firm and companies; general precautions in opening and operating accounts.	12-03-2023	
Unit-IV Bank Operations	Opening of a bank account, Know Your Customer guidelines, Negotiable Instruments(NIs)- Definition, characteristics of NIs, types of NIs, holders in due course, payment in due course, crossing of cheques, honour and dishonour of cheques; protection to paying and collecting banker.	22-03-2023	
Unit-V: Credit Management	Principles of Bank Lending, Types of Loans, Retail Credit and Business Credit, Credit Process , Recovery and NPA Management, Security against Bank Loan.	05-04-2023	



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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2020-21 SEMESTER: SIXTH SUB: - REGULATORY FRAMEWORK OF BUSINESS-II CODE:604

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I: INDIAN PARTNERSHIP ACT 1932	Nature of partnership and certain similar organizations; co ownership; Joint Hindu Family; partnership deed; rights and liabilities of partners including those of newly admitted partners, retiring and deceased partners; implied authority of partners & its scope; Registration of firms; Dissolutions of firms & of the partnership.	31-01-2023	
UNIT-II: CONSUMER	Object and definition, consumer protection councils, composition and jurisdiction of		

PROTECTION ACT 1986	grievance redressal machinery, power of redressal agencies, nature and scope of remedies 2005.	24-02-2023	
UNIT-III: THE RIGHT TO INFORMATION ACT 2005	Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties.	12-03-2023	
UNIT-IV: FOREIGN EXCHANGE MANAGEMENT ACT 1999	Dealing in foreign exchange; Holding of foreign exchange; Current account transactions; Capital account transactions; Export of goods and services; Reserve Bank's powers in Foreign Exchange Management; contravention and penalties; Appointment of Adjudicating Authority; Appeal to Appellate Tribunal	22-03-2023	
UNIT-V: THE OBJECT AND SCOPE OF THE FOLLOWING ACTS	1. Information Technology Act 2000 2. Securities and Exchange Board of India Act. 3. Limited Liabilities Partnership Act. 2000 4. Patent Act	05-04-2023	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER

DEPARTMENT: COMMERCE

SESSION: 2021-22

SEMESTER: FIRST

SUB: - BUSINESS LAW

CODE: COM-HC-1036

FACULTY MEMBERS: 1) PROF.AMAL BHOWMICK, 2) DR.NARAYAN SHARMA 3) PROF.HEMONTA BORAH.

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1: The Indian Contract Act, 1872: General Principle of Law of Contract	a) Contract – meaning, characteristics and kinds b) Essentials of a valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects. c) Void agreements d) Discharge of a contract – modes of discharge, breach and remedies against breach of contract. e) Contingent contracts f) Quasi – contracts	15-08-2021	
Unit 2: The Indian Contract Act, 1872:	Specific Contract : a) Contract of Indemnity and Guarantee b) Contract of Bailment c) Contract of Agency	31-08-2021	
Unit 3: The Sale of Goods Act, 1930	Contract of sale :meaning and difference between sale and agreement to sell. b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Performance of contract of sale e) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer.	12-09-2021	
Unit 4: Partnership Laws	A) The Partnership Act, 1932 a. Nature and Characteristics of Partnership b. Registration of a Partnership Firms c. Types of Partners d. Rights and Duties of Partners e. Implied Authority of a Partner f. Incoming and outgoing Partners g. Mode of Dissolution of Partnership	08-10-2021	
Unit 4: Partnership Laws	B) The Limited Liability Partnership Act, 2008 a) Salient Features of LLP b) Differences between LLP and Partnership, LLP and Company c) LLP Agreement, d) Partners and Designated Partners e) Incorporation Document f) Incorporation by Registration g) Partners and their Relationship	18-10-2021	
Unit 5 (A): The Negotiable Instruments Act 1881	a) Meaning, Characteristics, and Types of Negotiable Instruments : Promissory Note, Bill of Exchange, Cheque b) Holder and Holder in Due Course, Privileges of Holder in Due Course. c) Negotiation: Types of Endorsements d) Crossing of Cheque e) Bouncing of Cheque	24-10-2021	

5(B): Right to Information Act 2005	: Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties	31-10-2021	
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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2021-22

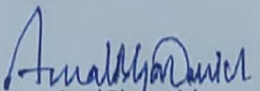
SEMESTER: THIRD

SUB: - COMPANY LAW

CODE : COM-RC-2026

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT 1: Introduction	Administration of Company Law [including National Company Law Tribunal (NCLT), National Company Law Appellate Tribunal (NCLAT), Special Courts]; Characteristics of a company; lifting of corporate veil; types of companies including one-person company, small company and dormant company; association not for profit; illegal association; formation of company, on-line filing of documents, promoters, their legal position, pre-incorporation contract; on-line registration of a company.	15-08-2021	
UNIT 2: Documents	Memorandum of association, Articles of association, Doctrine of constructive notice and indoor management prospectus-shelf and red herring prospectus, Misstatement in prospectus, GDR; Book building; Issue, allotment and forfeiture of share, Transmission of shares, Buyback and provisions regarding buyback; Issue of bonus shares.	31-08-2021	
UNIT 3: Management:	Classification of directors, women directors, independent director, small shareholder's director; Disqualifications, director identity		

	number (DIN); Appointment; Legal positions, powers and duties; removal of directors; Key managerial personnel, managing director, manager; Meetings of shareholders and board; Types of meeting, convening and conduct of meetings, postal ballot, meeting through video conferencing, e-voting; Committees of Board of Directors - Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Corporate Social Responsibility..	20-09-2021	
UNIT 4: Dividends, Accounts, Audit	Provisions relating to payment of Dividend, Provisions relating to Books of Account, Provisions relating to Audit, Auditors' Appointment, Rotation of Auditors, Auditors' Report, Secretarial Audit.	06-10-2021	
UNIT V: Winding Up	Concept and modes of Winding Up. Insider-Trading, Whistle-Blowing – Insider-Trading; meaning and legal provisions; Whistle-blowing: Concept and Mechanism.	31-10-2021	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2021-22

SEMESTER: THIRD

SUB: - COMPUTER APPLICATION IN BUSINESS

CODE: COM-HC-3016 & COM-SEC-RC- 3044(A)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1:Word Processing	Introduction to word Processing, Word processing concepts, Use of Templates, Working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Autotext; Bullets and numbering, Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge: including linking with Database; Printing documents Creating Business Documents using the above facilities	15-08-2021	
Unit 2:Preparing Presentations	Basics of presentations: Slides, Fonts, Drawing, Editing; Inserting: Tables, Images, texts, Symbols, Media; Design; Transition; Animation; and Slideshow. Creating Business Presentations using above facilities	31-08-2021	
Unit 3: Spreadsheet and its Business	Spreadsheet concepts, Managing worksheets; Formatting, Entering data, Editing, and Printing a worksheet; Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs Generally used Spreadsheet functions: Mathematical, Statistical, Financial, Logical, Date and Time, Lookup and reference, Database, and Text functions Unit	20-09-2021	
Unit 4: Creating Business Spreadsheet	Creating spreadsheet in the area of: Loan and Lease statement; Ratio Analysis; Payroll statements; Capital Budgeting; Depreciation Accounting; Graphical representation of data; Frequency distribution and its statistical parameters; Correlation and Regression	06-10-2021	
5: Database Management System	Database Designs for Accounting and Business Applications: Reality- Expressing the Application; Creating Initial design in Entity Relationship(ER) Model; Transforming ER Model to Relational data model concepts; Implementing RDM design using an appropriate DBMS. SQL and Retrieval of Information: Basic Queries in SQL; Embedded	31-10-2021	

	Queries in SQL; Insert, Delete and Update statements in SQL DBMS Software: Environment; Tables; Forms; Queries; Reports; Modules; Applying DBMS in the areas of Accounting, Inventory, HRM and its accounting, Managing the data records of Employees, Suppliers and Customers.		
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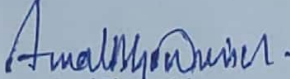

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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: FIFTH SUB: - BANKING CODE: COM-DSE-HC- 5036(D)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I Introduction: Bank-Meaning and functions,	Origin and development of banking in India, Types of banks, Structure of commercial banks in India - public and private sector banks, Scheduled and Non-scheduled Banks; E-Banking meaning, different types of services and products like ATM, debit and credit cards, phone banking, internet banking, EFT-RTGS and NEFT.	15-08-2021	
UNIT-II Banker – customer relationship	Definition of banker and customer, general relationship, rights and obligations of a banker, Garnishee order. Banking Ombudsman Scheme. Customers' account with the banker- fixed deposit account, savings account, current account- opening and operation of savings and current account, account facilities available for NRIs, KYC Guidelines Special types bank customers – minor, illiterate persons, joint account, partnership account, Joint Stock Company.	31-08-2021	
UNIT-III Employment	Liquid assets- significance of liquidity in banking, cash balance, statutory reserve in the		

of bank funds	RBI; Loans and advances- principles of sound lending, types of credit, cash credit system, overdraft, loan system; Pledge, hypothecation and mortgage, collateral security.	20-09-2021	
UNIT-IV Negotiable Instruments	Definition, features, types of negotiable instruments, holder and holder in due course, payment in due course; endorsements-meaning, kinds; crossing of cheque- types, significance, payment, collection of cheque, precautions, material alterations, statutory protection to paying and collecting banker.	06-10-2021	
UNIT-V Banking Regulation Act	Requirements as to minimum paid-up capital and reserves, constitution of Board of Directors, loans and advances, licensing of banking companies, accounts and audit, powers of the RBI, Banking Sector Reforms and Governance: prudential norms relating to capital adequacy, income recognition, asset classification.	31-10-2021	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: SECOND SUB: - CORPORATE LAWS CODE: COM-HC- 2036

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
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UNIT 1: Introduction	Administration of Company Law [including National Company Law Tribunal (NCLT), National Company Law Appellate Tribunal (NCLAT), Special Courts]; Characteristics of a company; lifting of corporate veil; types of companies including one person company, small company, and dormant company; association not for profit; illegal association; formation of company, on-line filing of documents, promoters, their legal position, pre-incorporation contract; on-line registration of a company	31-01-2022	
UNIT 2 Documents	Memorandum of association, Articles of association, Doctrine of constructive notice and indoor management, prospector-shelf and red herring prospectus, misstatement in prospectus, GDR; book-building; issue, allotment and forfeiture of share, transmission of shares, buyback and provisions regarding buyback; issue of bonus shares.	10-02-2022	
UNIT 3 Management	Classification of directors, women directors, independent director, small shareholder's director; disqualifications, director identity number (DIN); appointment; Legal positions, powers and duties; removal of directors; Key managerial personnel, managing director, manager; Meetings: Meetings of shareholders and board of directors; Types of meetings, Convening and conduct of meetings, Requisites of a valid meeting, postal ballot, meeting through video conferencing, e-voting. Committees of Board of Directors - Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Corporate Social Responsibility Committee	20-02-2022	
UNIT 4: Dividends, Accounts,Audit:	Provisions relating to payment of Dividend, Provisions relating to Books of Account, Provisions relating to Audit, Auditors' Appointment, Rotation of Auditors, Auditors' Report, Secretarial Audit. Winding Up: Concept and modes of Winding Up. Insider Trading, Whistle Blowing: Insider Trading; meaning & legal provisions; Whistleblowing : Concept and Mechanism.	28-02-2022	
UNIT 5:	The Depositories Act 1996 – Definitions;		

Depositories Law	rights and obligations of depositories; participants issuers and beneficial owners; inquiry and inspections, penalty.	06-04-2022	
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Amal Bhowmick

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LANKA MAHAVIDYAKAYA: LANKA

TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER

DEPARTMENT: COMMERCE

SESSION: 2021-22

SEMESTER: SECOND

SUB: - BUSINESS LAW

CODE: COM-RC-2026

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1: The Indian Contract Act, 1872: General Principle of Law of Contract	a) Contract – meaning, characteristics and kinds b) Essentials of a valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects. c) Void agreements d) Discharge of a contract – modes of discharge, breach and remedies against breach of contract. e) Contingent contracts f) Quasi - contracts	31-01-2022	
Unit 2: The Indian Contract Act, 1872:	Specific Contract : a) Contract of Indemnity and Guarantee b) Contract of Bailment c) Contract of Agency	10-02-2022	
Unit 3: The Sale of Goods Act, 1930	Contract of sale :meaning and difference between sale and agreement to sell. b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Performance of contract of sale e) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer.	18-02-2022	
Unit 4: Partnership Laws	A) The Partnership Act, 1932 a. Nature and Characteristics of Partnership b. Registration of a Partnership Firms c. Types of Partners d. Rights and Duties of Partners e. Implied Authority of a Partner f. Incoming and outgoing Partners g. Mode of Dissolution of	26-02-2022	

	Partnership		
Unit 4: Partnership Laws	B) The Limited Liability Partnership Act, 2008 a) Salient Features of LLP b) Differences between LLP and Partnership, LLP and Company c) LLP Agreement, d) Partners and Designated Partners e) Incorporation Document f) Incorporation by Registration g) Partners and their Relationship	26-03-2022	
Unit 5 (A): The Negotiable Instruments Act 1881	a) Meaning, Characteristics, and Types of Negotiable Instruments : Promissory Note, Bill of Exchange, Cheque b) Holder and Holder in Due Course, Privileges of Holder in Due Course. c) Negotiation: Types of Endorsements d) Crossing of Cheque e) Bouncing of Cheque	04-04-2022	
5(B): Right to Information Act 2005	Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties	10-04-2022	


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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: SIXTH SUB: - BANKING CODE: COM-DSE-RC- 6016(B)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I Introduction: Bank-Meaning and functions,	Origin and development of banking in India, Types of banks, Structure of commercial banks in India - public and private sector banks, Scheduled and Non-scheduled Banks; E-Banking meaning, different types of services and products like ATM, debit and credit cards, phone banking, internet banking, EFT-RTGS and NEFT.	31-01-2022	
UNIT-II Banker – customer relationship	Definition of banker and customer, general relationship, rights and obligations of a banker, Garnishee order. Banking Ombudsman Scheme. Customers' account		

	with the banker- fixed deposit account, savings account, current account- opening and operation of savings and current account, account facilities available for NRIs, KYC Guidelines Special types bank customers – minor, illiterate persons, joint account, partnership account, Joint Stock Company.	24-02-2022	
UNIT-III Employment of bank funds	Liquid assets- significance of liquidity in banking, cash balance, statutory reserve in the RBI; Loans and advances- principles of sound lending, types of credit, cash credit system, overdraft, loan system; Pledge, hypothecation and mortgage, collateral security.	12-03-2022	
UNIT-IV Negotiable Instruments	Definition, features, types of negotiable instruments, holder and holder in due course, payment in due course; endorsements- meaning, kinds; crossing of cheque- types, significance, payment, collection of cheque, precautions, material alterations, statutory protection to paying and collecting banker.	22-03-2022	
UNIT-V Banking Regulation Act	Requirements as to minimum paid-up capital and reserves, constitution of Board of Directors, loans and advances, licensing of banking companies, accounts and audit, powers of the RBI, Banking Sector Reforms and Governance: prudential norms relating to capital adequacy, income recognition, asset classification.	05-04-2022	

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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2022-23 SEMESTER: FIRST SUB: - BUSINESS LAW CODE : COM-HC-1036
FACULTY MEMBERS: 1) PROF. AMAL BHOWMICK 2) DR. NARAYAN SHARMA 3) PROF. HEMANTHA BORAH.

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COURSE	ISSUING
Unit 1: The Indian Contract Act, 1872: General Principle of Law of Contract	a) Contract – meaning, characteristics and kinds b) Essentials of a valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects. c) Void agreements d) Discharge of a contract – modes of discharge, breach and remedies against breach of contract. e) Contingent contracts f) Quasi – contracts	15-09-2022	
Unit 2: The Indian Contract Act, 1872:	Specific Contract : a) Contract of Indemnity and Guarantee b) Contract of Bailment c) Contract of Agency	31-09-2022	
Unit 3: The Sale of Goods Act, 1930	Contract of sale meaning and difference between sale and agreement to sell. b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Performance of contract of sale e) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer.	12-10-2022	
Unit 4: Partnership Laws	A) The Partnership Act, 1932 a. Nature and Characteristics of Partnership b. Registration of a Partnership Firms c. Types of Partners d. Rights and Duties of Partners e. Implied Authority of a Partner f. Incoming and outgoing Partners g. Mode of Dissolution of Partnership	30-09-2022	
Unit 4: Partnership Laws	B) The Limited Liability Partnership Act, 2008 a) Salient Features of LLP b) Differences between LLP and Partnership, LLP and Company c) LLP Agreement, d) Partners and Designated Partners e) Incorporation Document f) Incorporation (g) Registration g) Partners and their Relationship	08-10-2022	
Unit 5 (A): The Negotiable Instruments Act (1881)	a) Meaning, Characteristics, and Types of Negotiable Instruments: Promissory Note, Bill of Exchange, Cheque b) Holder and Holder in Due Course, Privileges of Holder in Due Course. c) Negotiation: Types of Enforcements d) Crossing of Cheque e) Stopping of Cheque	04-10-2022	

5(B): Right to Information Act 2005	: Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties	31-10-2022	
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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2021-22


SEMESTER: THIRD

SUB: - COMPANY LAW

CODE : COM-RC-2026

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT 1: Introduction	Administration of Company Law [including National Company Law Tribunal (NCLT), National Company Law Appellate Tribunal (NCLAT), Special Courts]; Characteristics of a company; lifting of corporate veil; types of companies including one-person company, small company and dormant company; association not for profit; illegal association; formation of company, on-line filing of documents, promoters, their legal position, pre-incorporation contract; on-line registration of a company.	15-08-2022	
UNIT 2: Documents	Memorandum of association, Articles of association, Doctrine of constructive notice and indoor management prospectus-shelf and red herring prospectus, Misstatement in prospectus, GDR; Book building; Issue, allotment and forfeiture of share, Transmission of shares, Buyback and provisions regarding buyback; Issue of bonus shares.	31-08-2022	
UNIT 3: Management:	Classification of directors, women directors, independent director, small shareholder's director; Disqualifications, director identity number (DIN); Appointment; Legal positions,	20-09-2022	

	powers and duties; removal of directors; Key managerial personnel, managing director, manager; Meetings of shareholders and board; Types of meeting, convening and conduct of meetings, postal ballot, meeting through video conferencing, e-voting; Committees of Board of Directors - Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Corporate Social Responsibility..		
UNIT 4: Dividends, Accounts, Audit	Provisions relating to payment of Dividend, Provisions relating to Books of Account, Provisions relating to Audit, Auditors' Appointment, Rotation of Auditors, Auditors' Report, Secretarial Audit.	06-10-2022	
UNIT V: Winding Up	Concept and modes of Winding Up. Insider-Trading, Whistle-Blowing – Insider-Trading; meaning and legal provisions; Whistle-blowing: Concept and Mechanism.	31-10-2022	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER

DEPARTMENT: COMMERCE

SESSION: 2021-22


SEMESTER: THIRD

SUB: - COMPUTER APPLICATION IN BUSINESS

CODE: COM-HC-3016 & COM-SEC-RC- 3044(A)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1: Word Processing	Introduction to word Processing, Word processing concepts, Use of Templates, Working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Autotext; Bullets and numbering, Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge: including linking with Database; Printing documents Creating Business Documents using the above facilities	15-08-2022	
Unit 2: Preparing Presentations	Basics of presentations: Slides, Fonts, Drawing, Editing; Inserting: Tables, Images, texts, Symbols, Media; Design; Transition; Animation; and Slideshow. Creating Business Presentations using above facilities	31-08-2022	
Unit 3: Spreadsheet and its Business	Spreadsheet concepts, Managing worksheets; Formatting, Entering data, Editing, and Printing a worksheet; Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs Generally used Spreadsheet functions: Mathematical, Statistical, Financial, Logical, Date and Time, Lookup and reference, Database, and Text functions Unit	20-09-2022	
Unit 4: Creating Business Spreadsheet	Creating spreadsheet in the area of: Loan and Lease statement; Ratio Analysis; Payroll statements; Capital Budgeting; Depreciation Accounting; Graphical representation of data; Frequency distribution and its statistical parameters; Correlation and Regression	06-10-2022	
5: Database Management System	Database Designs for Accounting and Business Applications: Reality- Expressing the Application; Creating Initial design in Entity Relationship(ER) Model; Transforming ER Model to Relational data model concepts; Implementing RDM design using an	31-10-2022	

	appropriate DBMS. SQL and Retrieval of Information: Basic Queries in SQL; Embedded Queries in SQL; Insert, Delete and Update statements in SQL DBMS Software: Environment; Tables; Forms; Queries; Reports; Modules; Applying DBMS in the areas of Accounting, Inventory, HRM and its accounting, Managing the data records of Employees, Suppliers and Customers.		
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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: FIFTH SUB: - BANKING CODE: COM-DSE-HC- 5036(D)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I Introduction: Bank-Meaning and functions,	Origin and development of banking in India, Types of banks, Structure of commercial banks in India - public and private sector banks, Scheduled and Non-scheduled Banks; E-Banking meaning, different types of services and products like ATM, debit and credit cards, phone banking, internet banking, EFT-RTGS and NEFT.	15-08-2022	
UNIT-II Banker – customer relationship	Definition of banker and customer, general relationship, rights and obligations of a banker, Garnishee order. Banking Ombudsman Scheme. Customers' account with the banker- fixed deposit account, savings account, current account- opening and operation of savings and current account, account facilities available for NRIs, KYC Guidelines Special types bank customers – minor, illiterate persons, joint account, partnership account, Joint Stock Company.	31-08-2022	
UNIT-III Employment	Liquid assets- significance of liquidity in banking, cash balance, statutory reserve in the		

of bank funds	RBI; Loans and advances- principles of sound lending, types of credit, cash credit system, overdraft, loan system; Pledge, hypothecation and mortgage, collateral security.	20-09-2022	
UNIT-IV Negotiable Instruments	Definition, features, types of negotiable instruments, holder and holder in due course, payment in due course; endorsements- meaning, kinds; crossing of cheque- types, significance, payment, collection of cheque, precautions, material alterations, statutory protection to paying and collecting banker.	06-10-2022	
UNIT-V Banking Regulation Act	Requirements as to minimum paid-up capital and reserves, constitution of Board of Directors, loans and advances, licensing of banking companies, accounts and audit, powers of the RBI, Banking Sector Reforms and Governance: prudential norms relating to capital adequacy, income recognition, asset classification.	31-10-2022	


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LANKA MAHAVIDYAKAYA: LANKA
TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER

DEPARTMENT: COMMERCE

SESSION: ~~2021-22~~ SEMESTER: SECOND SUB: - CORPORATE LAWS CODE: COM-HC-2036

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT 1: Introduction	Administration of Company Law [including National Company Law Tribunal (NCLT), National Company Law Appellate Tribunal (NCLAT), Special Courts]; Characteristics of a company; lifting of corporate veil; types of companies including one person company, small company, and dormant company; association not for profit; illegal association; formation of company, on-line filing of documents, promoters, their legal position, pre-incorporation contract; on-line registration of a company	31-01-2023	
UNIT 2 Documents	Memorandum of association, Articles of association, Doctrine of constructive notice and indoor management, prospectus-shelf and red herring prospectus, misstatement in prospectus, GDR; book-building; issue, allotment and forfeiture of share, transmission of shares, buyback and provisions regarding buyback; issue of bonus shares.	24-02-2023	
UNIT 3 Management	Classification of directors, women directors, independent director, small shareholder's director; disqualifications, director identity number (DIN); appointment; Legal positions, powers and duties; removal of directors; Key managerial personnel, managing director, manager; Meetings: Meetings of shareholders and board of directors; Types of meetings, Convening and conduct of meetings, Requisites of a valid meeting, postal ballot, meeting through video conferencing, e-voting. Committees of Board of Directors - Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Corporate Social Responsibility Committee	20-03-2023	
UNIT 4: Dividends, Accounts,Audit:	Provisions relating to payment of Dividend, Provisions relating to Books of Account, Provisions relating to Audit, Auditors'	31-03-2023	

	Appointment, Rotation of Auditors, Auditors' Report, Secretarial Audit. Winding Up: Concept and modes of Winding Up. Insider Trading, Whistle Blowing: Insider Trading; meaning & legal provisions; Whistleblowing : Concept and Mechanism.		
UNIT 5: Depositories Law	The Depositories Act 1996 – Definitions; rights and obligations of depositories; participants issuers and beneficial owners; inquiry and inspections, penalty.	16-04-2023	


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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: SECOND SUB: - BUSINESS LAW CODE: COM-RC-2026

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
Unit 1: The Indian Contract Act, 1872: General Principle of Law of Contract	a) Contract – meaning, characteristics and kinds b) Essentials of a valid contract - Offer and acceptance, consideration, contractual capacity, free consent, legality of objects. c) Void agreements d) Discharge of a contract – modes of discharge, breach and remedies against breach of contract. e) Contingent contracts f) Quasi - contracts	31-01-2023	
Unit 2: The Indian Contract Act, 1872:	Specific Contract : a) Contract of Indemnity and Guarantee b) Contract of Bailment c) Contract of Agency	16-02-2023	
Unit 3: The Sale of Goods Act, 1930	Contract of sale :meaning and difference between sale and agreement to sell. b) Conditions and warranties c) Transfer of ownership in goods including sale by a non-owner d) Performance of contract of sale e) Unpaid seller – meaning, rights of an unpaid seller against the goods and the buyer.	06-03-2023	
Unit 4:	A) The Partnership Act, 1932 a. Nature and		

Partnership Laws	Characteristics of Partnership b. Registration of a Partnership Firms c. Types of Partners d. Rights and Duties of Partners e. Implied Authority of a Partner f. Incoming and outgoing Partners g. Mode of Dissolution of ..	22-03-2023	
Unit 4: Partnership Laws	B) The Limited Liability Partnership Act, 2008 a) Salient Features of LLP b) Differences between LLP and Partnership, LLP and Company c) LLP Agreement, d) Partners and Designated Partners e) Incorporation Document f) Incorporation by Registration g) Partners and their Relationship	30-03-2023	
Unit 5 (A): The Negotiable Instruments Act 1881	a) Meaning, Characteristics, and Types of Negotiable Instruments : Promissory Note, Bill of Exchange, Cheque b) Holder and Holder in Due Course, Privileges of Holder in Due Course. c) Negotiation: Types of Endorsements d) Crossing of Cheque e) Bouncing of Cheque	08-04-2023	
5(B): Right to Information Act 2005	Important definitions, object, scope, obligation of public authorities under the act; rights for obtaining information; disposal of request, information commission, appeal and penalties	16-04-2023	


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LANKA MAHAVIDYAKAYA: LANKA
 TEACHING PLAN: ODD SEMESTER/EVEN SEMESTER
 DEPARTMENT: COMMERCE

SESSION: 2021-22 SEMESTER: SIXTH SUB: - BANKING CODE: COM-DSE-RC- 6016(B)

UNIT NO	NAME OF THE TOPIC	PROPOSED DATE OF COVERAGE	REMARKS
UNIT-I Introduction: Bank-Meaning and functions,	Origin and development of banking in India, Types of banks, Structure of commercial banks in India - public and private sector banks, Scheduled and Non-scheduled Banks; E-Banking meaning, different types of services and products like ATM, debit and credit cards,	31-01-2023	

	phone banking, internet banking, EFT-RTGS and NEFT.		
UNIT-II Banker – customer relationship	Definition of banker and customer, general relationship, rights and obligations of a banker, Garnishee order. Banking Ombudsman Scheme. Customers' account with the banker- fixed deposit account, savings account, current account- opening and operation of savings and current account, account facilities available for NRIs, KYC Guidelines Special types bank customers – minor, illiterate persons, joint account, partnership account, Joint Stock Company.	24-02-2023	
UNIT-III Employment of bank funds	Liquid assets- significance of liquidity in banking, cash balance, statutory reserve in the RBI; Loans and advances- principles of sound lending, types of credit, cash credit system, overdraft, loan system; Pledge, hypothecation and mortgage, collateral security.	12-03-2023	
UNIT-IV Negotiable Instruments	Definition, features, types of negotiable instruments, holder and holder in due course, payment in due course; endorsements- meaning, kinds; crossing of cheque- types, significance, payment, collection of cheque, precautions, material alterations, statutory protection to paying and collecting banker.	22-03-2023	
UNIT-V Banking Regulation Act	Requirements as to minimum paid-up capital and reserves, constitution of Board of Directors, loans and advances, licensing of banking companies, accounts and audit, powers of the RBI, Banking Sector Reforms and Governance: prudential norms relating to capital adequacy, income recognition, asset classification.	05-04-2023	



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