



LANKA MAHAVIDYALAYA

ACCREDITED 'B' GRADE BY NAAC
(CYCLE - II)

LANKA : ASSAM



PROSPECTUS

2018-19



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Banka Mahavidyalaya
Banka, Dist. Nagaon, affiliated to Gauhati University, Assam as
Accredited
with CGPA of 2.62 on four point scale
at B grade
valid up to November 14, 2020*

Date : November 15, 2015



[Signature]
Director

Preface



Lanka Mahavidyalaya was established on the 20th July, 1979 in the northern outskirts of Lanka town which is situated in the southernmost part of the district of Hojai, Assam. Lanka is situated at a distance of about 80 Kms. from Guwahati, the Capital city of Assam and about 10 Kms. from Hojai, the District Headquarter town. The site where the college stands today spreads over an area of about 17 Acres amid green surroundings.

Lanka Mahavidyalaya is an affiliated college of Gauhati University and enlisted under University Grants Commission (UGC), offers Higher Secondary (10+2) and Three Year Degree Course in Arts and Commerce Streams. Lanka being backward area, there was no institution of Higher Education within a distance of 20 Kms. of Lanka before the establishment of Lanka Mahavidyalaya and a vast majority of students could not afford Higher Education due to financial constraint. As the college community has been exerting its sincere and untiring efforts to enlighten the economically and educationally backward people of the area, the scenario has changed for the better to a great extent.

The college started its mission with only 130 students at Lanka High School premises. It was shifted in 1982 to its present site which spreads over a sprawling area amid green surroundings. At present the college is having a total strength of about 750 enrolments which reflects the progress of the Institution day by day.

The college has been Accredited 'B' Grade by the National Assessment and Accreditation Council (NAAC) in February, 2005 and in November, 2015

PROFILE OF THE COLLEGE

1. Name of the college : Lanka Mahavidyalaya
2. Address of the college : Lanka Mahavidyalaya
(a) Postal : Lanka Mahavidyalaya
P.O. Lanka, District - Hojai
Assam, Pin - 782446
(b) Telephone : 03674-255473 (O),
9435369038(M)
(c) E-mail : Principal.lm@gmail.com
(d) Website : www.lankamahavidyalaya.in
3. Date & Year of Establishment : 20th July, 1979
4. Type of the College : Provincialised
5. Registration No. of the College : 1927 of 1993-94
6. University to which the college is affiliated : Gauhati University
7. Nature of Affiliation : Permanent Affiliation.
8. Date of U.G.C. recognition under 2(f) & 12(b) : February 22, 1995
9. Financial Category of the College : Grant-in-aid / Provincialised
10. Management : The college is managed by a Governing Body constituted by the Government of Assam as per provisions of "Assam Non-Govt. College Management (Amendment) Rules, 2001



OBJECTIVES OF THE COLLEGE :

- i) To impart Higher Education in the discipline of Arts & Commerce.
- ii) To help students to bring out the best in them so that they can make use of their learning in real life situation.
- iii) To equip them with education for a meaningful future life and to prepare them for career opportunities.
- iv) To instil in them spirit of inquiring humanistic values.
- v) To develop their spirit of patriotism, dedication and service.
- vi) To provide accessibility of Higher Education to women.
- vii) To remove the educational backwardness of the people of the area.
- viii) To inculcate the sense of scientific temperament among the rural masses.

FACILITIES AVAILABLE :

1. Scholarships from Govt as per Govt. Rules i.e, P.M.S. Scholarship to S/C, S/T, OBC and MOBC.
2. Students' Aid Fund - Financial aid to poor Students.
3. Tutorial Classes and Remedial classes under the supervision of the college.
4. Laboratories.
5. Library Facilities
6. Raprographic centre & Digital Class Room.
7. Career Counselling and Information Facility (UGC sponsored).
8. Common Rooms for Students (Both Boys & Girls)
9. Separate departmental common rooms for faculty.
10. Auditorium under process.
11. Health centre.
12. Canteen & pure Drinking Water facilities.
13. Students' Union.
14. Playground : Facilities for indoor, outdoor games & Adventure Sports.
15. Yoga and Gymnastic centre.
16. Hostel : (Girls Hostel with 30 Seats)
17. N.S.S. & B.S. & Guide (Opening of NCC is under process)
18. Annual Awards offered for academic excellence to Departments and Students.



**FACILITIES AVAILABLE :**

19. Internet Facility (value added) in Central Lab.
20. Co-curricular Activities
21. Field Work / Study Tour facilities.
22. Best practices within and outside the college campus.
23. Audio-visual Aid : Besides traditional aids, modern aids like Computer, OHP, LCD Projector, Laptop, DVD Player are also available.
24. Mentorship Programme : Each regular student will remain under the Guidance of a Teacher for his / her continuous academic and personality development. The concerned Teacher will be the Mentor of a group of students of different classes.
25. Well equipped seminar Hall.
26. UGC sponsored facilities for students belonging to SC/ST/ OBC/Minority community/ economically deprived/Physically challenged students.
27. Coaching Classes for entry in services for SC/ST/OBC and Minority students (UGC sponsored)
28. Study / Examination Centre of K.K. Handique State Open University.
29. Facilities for Higher Education for persons with special needs (differently abled persons) - (UGC sponsored)
30. Facilities for students' physical, mental and intellectual development through Cultural Activities, Games and Sports, Drama and Debating, College Magazine, Wall Magazine, Yoga and Gymnastic, Inter Stadium.

COURSES OFFERED :

1. Higher Secondary (10+2) in Arts & Commerce streams.
2. Three Year Degree (Semester System) in Arts & Commerce Faculties.
3. a) **Self Financing Certificate Courses to be introduced in : Entrepreneurship and Small Scale Industries Development, BBA & BCA, Yoga and Multi-Gymnastics.**
b) **Self-sustaining Course already started :-**
i) Certificate Courses in Basic Computer Education.

NUMBER OF SEATS AVAILABLE :

H.S. 1st Yr. (Arts)	: 150
H.S. 1st Yr. (Com.)	: 150
Three Year Degree Course 1st Semester (Arts) Day Shift- 250/ Evening Shift- 250	: 250 + 250
Three Year Degree Course 1st Semester Arts (Major in each subject)	: 50
Three Year Degree Course 1st Semester (Com.)	: 100

***(Subject to a maximum No. of 150 students in each elective subject)**

Important Note : Admission will be strictly on merit and subject to availability of seat. A candidate cannot claim admission merely by filling the application form and paying the application fee. However Students can submit application forms if they secured at least the following percentage of marks in H.S. Final Examinations :

1. General : 46 %
2. SC, OBC, MOBC : 44%
3. ST (H), ST (P) : 40%



COMBINATION OF SUBJECTS IN H.S. COURSE :

H.S. (ARTS)

- A. English
- B. Modern Indian Languages (Assamese, Bengali, Hindi, Manipuri & Nepali)
- C. Any four of the following subjects of which three are compulsory electives :
 - i) Economics
 - ii) Political Science
 - iii) History / Mathematics
 - iv) Education
 - v) Logic & Philosophy
 - vi) Advance Assamese / Bengali / Hindi.
- C. Environmental Science (For First Year Only)

H.S. (COMMERCE)

- A. English
- B. Modern Indian Languages (Assamese, Bengali, Hindi, Manipuri & Nepali)
- C. Business Studies
- D. Accountancy
- E. Optional Elective Subjects (Any two)
 - i) Economics
 - ii) Banking
 - iii) Commercial Mathematics & Statistics
 - iv) Mathematics
- F. Environmental Science (For First Year Only.)

N. B. Every learner at the +2 stage (Both Arts & Commerce) would be required to participate compulsarily in an area of co-curricular activities (CCA) or NCC, NSS, Rover / Ranger, Games & Sports (Any one from Athletic & other team games), cultural & literary, Debating & quiz.

COMBINATION OF SUBJECTS IN B.A.

(Semester System) COURSE

- 1. English
- 2. M.I.L. (Assamese / Bengali / Hindi / Manipuri / Nepali / Alternative English)
- 3. Any two of the following subjects :-
 - a) Economics.
 - b) Political Science
 - c) Education
 - d) History
 - e) Mathematics
 - f) Philosophy
 - g) Elective Languages. (Assamese, Bengali, Hindi)

NOTE

- i) A STUDENT MAY CHOOSE ANY ONE OF THE SUBJECTS LISTED UNDER NO.3 ABOVE FOR MAJOR COURSE EXCEPT PHILOSOPHY AND MATHEMATICS. MOREOVER, STUDENTS WITH LANGUAGE MAJOR WILL TAKE A SUBJECT / LANGUAGE OTHER THAN THE ONE IN WHICH HE / SHE IS MAJORING.
- ii) ELECTIVE LANGUAGES WITH MATHEMATICS & HISTORY WITH MATHEMATICS ARE NOT ENTERTAINED AS COMBINATION BY G. U.



TDC (Arts) in Semester Scheme (Course Structure)

**TDC IN THE SEMESTER SCHEME (MAJOR COURSE)
FIRST YEAR (1ST & 2ND SEMESTER)**

Year	Subjects	Marks	Classes per week	Credit
First Year First Semester	Major			
	Paper M 101	100	8	8
	Paper M 102	100	8	8
	1 st Subsidiary E 103	75	6	6
	2 nd Subsidiary E 104 (MIL/Alt.E/Non-Language Subject)	75	6	6
	English I / Different English for English Major	50	4	4

Total Marks

1. Major	200 Marks	Credit 16
2. First Subsidiary	75 Marks	Credit 6
3. Second Subsidiary	75 Marks	Credit 6
4. English I	50 Marks	Credit 4
Total Credit		32

Year	Subjects	Marks	Classes per week	Credit
First Year Second Semester	Major			
	Paper M 201	100	8	8
	Paper M 202	100	8	8
	1 st Subsidiary E 203	75	6	6
	2 nd Subsidiary E 204	75	6	6
	English II	50	4	4

Total Marks

1. Major	200 Marks	Credit 16
2. First Subsidiary	75 Marks	Credit 6
3. Second Subsidiary	75 Marks	Credit 6
4. English II	50 Marks	Credit 4
Total Credit		32

TOTAL MARKS/CREDIT IN FIRST YEAR

MAJOR	400	CREDIT	32
ELECTIVE	300	CREDIT	24
ENGLISH	100	CREDIT	8
TOTAL MARKS	800		
TOTAL CREDIT	64		



Points to be noted

1st and 2nd Semester

1. English is compulsory for students of BA(Major/General Course). But, students having Major in English will have to take a different English paper in lieu of this English Paper.
2. MIL/ Alt. Eng. is compulsory for students of BA with General and Major Course.
3. For BA Major/General Course, a student shall have to choose two subjects (at least one subject must be Non- Language) in addition to MIL/Alt. Eng. Out of two, one subject may be taken as Major subject. Then other subject will be considered as 1st subsidiary subject and MIL/Alt. Eng. is taken as 2nd subsidiary subject. Again, in case of General Course, the two subjects (other than MIL/Alt. Eng.) will be considered as 1st Elective and 2nd Elective subject.
4. In case of MIL/Alt. Eng (2nd subsidiary subject) for BA Course, a Student with Language Major will take a Non-Language or Language subject other than the subject he/she is majoring. For example, English Major will take other than Alt. Eng./Elective English and Assamese Major will take other than Assamese.

SECOND YEAR (3RD & 4TH SEMESTER)

Year	Subjects	Marks	Classes per week	Credit
Second Year Third Semester	Major Paper M 301	100	8	8
	Major Paper M 302	100	8	8
	1 st Subsidiary Paper E 303	100	8	8
	2 nd Subsidiary Paper E 304	100	8	8
	Environmental Studies I	50	4	4

Total Marks	1. Major	200 Marks	Credit 16
	2. First Subsidiary	100 Marks	Credit 8
	3. Second Subsidiary	100 Marks	Credit 8
	4. Environmental Sc.	50 Marks	Credit 4
	Total Credit		36

Year	Subjects	Marks	Classes per week	Credit
Second Year Fourth Semester	Major Paper M 401	100	8	8
	Major Paper M 402	100	8	8
	1 st Subsidiary Paper E 403	100	8	8
	2 nd Subsidiary Paper E 404	100	8	8
	Environmental Studies II	50	4	4

Total Marks	1. Major	200 Marks	Credit 16
	2. First Subsidiary	100 Marks	Credit 8
	3. Second Subsidiary	100 Marks	Credit 8
	4. Environmental Sc.	50 Marks	Credit 4
	Total Credit		36

TOTAL MARKS/CREDIT IN SECOND YEAR

MAJOR	400	CREDIT	32
SUBSIDIARY	400	CREDIT	32
ENVIRONMENTAL SCIENCE	100	CREDIT	8
TOTAL MARKS	900		
TOTAL CREDIT	72		

THIRD YEAR (5TH & 6TH SEMESTER)

Year	Subjects	Marks	Classes per week	Credit
Third Year Fifth Semester	Major			
	Paper M 501	75	6	6
	Paper M 502	75	6	6
	Paper M 503	75	6	6
	Paper M 504	75	6	6
	Paper M 505	75	6	6
	Paper M 506	75	6	6

Total Marks Major 450 Marks Total Credit 36

Year	Subjects	Marks	Classes per week	Credit
Third Year Sixth Semester	Major			
	Paper M 601	75	6	6
	Paper M 602	75	6	6
	Paper M 603	75	6	6
	Paper M 604	75	6	6
	Paper M 605	75	6	6
	Paper M 606	75	6	6

Total Marks Major 450 Marks Total Credit 36

TOTAL MARKS IN THIRD YEAR (MAJOR)

MAJOR 900

CREDIT 72

Total Marks

(Part I + Part II + Part III)

Major	1700	Credit	208
Subsidiary	700	Credit	56
English	100	Credit	8
Env. Science	100	Credit	8
Total	2600	Credit	280



TDC IN THE SEMESTER SYSTEM (GENERAL COURSE)

FIRST YEAR (1st & 2nd Semester)

Year	Subjects	Marks	Classes per week	Credit
First Year First Semester	1 st Elective Paper 101	75	6	6
	2 nd Elective Paper 102	75	6	6
	Paper E 103 MIL/Alt.E	75	6	6
	English I	50	4	4

Total Marks	1. First Elective	75 Marks	Credit	6
	2. Second Elective	75 Marks	Credit	6
	3. Third Elective	75 Marks	Credit	6
	4. English I	50 Marks	Credit	4
	Total	275 Marks	Credit	22

Year	Subjects	Marks	Classes per week	Credit
First Year Second Semester	1 st Elective Paper E 201	75	6	6
	2 nd Elective Paper E 202	75	6	6
	Paper E 203 MIL/Alt.E	75	6	6
	English II	50	4	4

Total Marks	1. First Elective	75 Marks	Credit	6
	2. Second Elective	75 Marks	Credit	6
	3. Third Elective	75 Marks	Credit	6
	4. English II	50 Marks	Credit	4
	Total	275 Marks	Credit	22

TOTAL MARKS/CREDIT IN THE FIRST YEAR

ELECTIVE	450	CREDIT	36
ENGLISH	100	CREDIT	8
TOTAL	550	CREDIT	44

SECOND YEAR (3rd & 4th Semester)

Year	Subjects	Marks	Classes per week	Credit
Second Year Third Semester	1 st Elective Paper E 301	100	8	—
	2 nd Elective Paper E302	100	8	—
	3 rd Elective Paper E303 (MIL/Alt.E.)	100	8	—
	Environmental Studies I	50	4	—



Total Marks	1. First Elective	100 Marks	Credit 8
	2. Second Elective	100 Marks	Credit 8
	3. Third Elective	100 Marks	Credit 8
	4. Environmental Sc.	50 Marks	Credit 4
	Total	350 Marks	Credit 28

Year	Subjects	Marks	Classes per week	Credit
Second Year Fourth Semester	1 st Elective Paper E 401	100	8	8
	2 nd Elective Paper E402	100	8	8
	3 rd Elective Paper E403 (MIL/Alt.E.)	100	8	8
	Environmental Studies II	50	4	4

Total Marks	1. First Elective	100 Marks	Credit 8
	2. Second Elective	100 Marks	Credit 8
	3. Third Elective	100 Marks	Credit 8
	4. Environmental Sc.	50 Marks	Credit 4
	Total	350 Marks	Credit 28

TOTAL MARKS/CREDIT IN THE SECOND YEAR
MARKS 700 CREDIT 56

THIRD YEAR (5th & 6th Semester)

Year	Subjects	Marks	Classes per week	Credit
Third Year Fifth Semester	1 st Elective Paper E 501	100	8	8
	Paper E 502	100	8	8
	2 nd Elective Paper E 503	100	8	8
	Paper E 504	100	8	8

Total Marks 400 Marks Credit 32

Year	Subjects	Marks	Classes per week	Credit
Third Year Sixth Semester	1 st Elective Paper E 601	100	8	8
	Paper E 602	100	8	8
	2 nd Elective Paper E 603	100	8	8
	Paper E 604	100	8	8

Total Marks 400 Marks Credit 32

TOTAL MARKS/CREDIT IN THE THIRD YEAR
MARKS 800 CREDIT 64

Total Marks	Part I	Total Marks	550	Credit	44
	Part II	Total Marks	700	Credit	56
	Part III	Total Marks	800	Credit	64

Grand Total Marks for three years (including Eng + Env) = 2050
Credit = 164



TDC (Commerce) in Semester System (Course Structure)

1ST SEMESTER

General Papers ▶▶

101 Business Mathematics / Fundamentals of Insurance
(Business Mathematics, Compulsory for Major)

Core Papers ▶▶

- 102 Financial Accounting - I
- 103 Business Organization & Entrepreneurship Development
- 104 Indian Financial System

Specialised Paper ▶▶

- 105 Cost Accounting (Accy)
- 105 Human Resource Management (Mgt)

2ND SEMESTER

General Papers ▶▶

201 Communicative & Functional English I / Functional MIL I

Core Papers ▶▶

- 202 Financial Accounting - II
- 203 Principles of Management
- 204 Business Statistics

Specialised Paper ▶▶

- 205 Management Accounting (Accy)
- 205 Human Resource Planning & Development (Mgt.)

3RD SEMESTER

General Papers ▶▶

- 301 Environmental Studies
- 302 Communicative & Functional English II / Functional MIL II

Core Papers ▶▶

- 303 Corporate Accounting
- 304 Direct Taxes
- 305 Corporate Law

Specialised Paper ▶▶

- 306 Advanced Corporate Accounting (Accy)
- 306 Industrial Relations & Labour Laws (Mgt)

4TH SEMESTER

General Papers ▶▶

- 401 Business Economics



Core Papers ▶▶

- 402 Auditing & Assurance
- 403 Indirect Taxes
- 404 Financial Services

Specialised Paper ▶▶

- 405 Advanced Financial Accounting (Accy)
- 405 Cost & Management Accounting (Mgt)

5TH SEMESTER

General Papers ▶▶

- 501 Business Environment

Core Papers ▶▶

- 502 Marketing Management
- 503 Financial Management
- 504 Regulatory Framework of Business - I

Specialised Paper ▶▶

- 505 Financial Statement Analysis (Accy)
- 505 Customer Relations & Retail Trade Management (Mgt)

6TH SEMESTER

General Papers ▶▶

- 601 Information Technology in Business

Core Papers ▶▶

- 602 Marketing of Service
- 603 Modern Banking Practices
- 604 Regulatory Framework of Business - II

Specialised Paper ▶▶

- 605 Project Report (on any topic of Commerce, Economics, Business, Industry or Service Sector)

(Common for all Major Students)

REGULATION OF TDC FOR SEMESTER SYSTEM WITH CHOICE BASED CREDIT AND GRADING SYSTEM.

A TDC shall be of Six Semester covering three callender Year. Evaluation of the Students performance in each of the theory and practical paper will be based on the following :

Internal Evaluation : 20% Marks

External Evaluation : 80% Marks

The pass marks in each theory paper is 30% and that in each practical paper is 40%. In each paper students must secure pass marks in both the internal as well as the external evaluation separately. The marks allotted for internal evaluation (20%) in each paper will be based on the following :

(a) Sessional Examination I

(b) Sessional Examination II

Attendance including of department seminars would be treated under the University rules of minimum 75% attendance required for appearing in the examinations.

CREDIT SYSTEM (a) The theory paper would have one credit for each hour of instruction per week in a semester. A theory paper (which is equivalent to 100 marks of course load) should be of 6 (six) credit points which would consist of 4 hrs, of lectures and 2 hrs of tutorial & other activities. A theory paper of 50 marks would have 3 (three) credit points: 2 hrs of lectures + 1 hrs tutorial (& others)

For science subjects with practical one hour tutorial may be outside the office hours for home work,



literature survey/internet browsing etc.

(b) Practical papers / courses would have one credit point for every 2 hrs of laboratory work per week in a semester.

GRADING SYSTEM

(a) Conversion of marks to Grades :

Actual marks secured by a group of candidates are converted into Relative Percentile (R) before conversion into Relative Letter Grades. The maximum Actual marks (i.e. Highest mark) (M) secured in a particular Group is converted into 100% and other actual marks (A) secured by the students of the same groups are converted to the Relative Percentile.

$$R = (100 / M) \times A$$

where

R = Relative Percentile

M = Maximum (Highest) marks in the class

A = Actual marks of a student who passed
i.e., if the actual marks is not less than 30%

(b) Conversion Table for Relative Percentile into Letter Grades and Grade points

Range of Relative Percentile	Letter Grades	Grade Point
90 - 100	A	10
75 - 89	B	8
55 - 74	C	6
45 - 54	D	4
30 - 39	E	2
below 30	F	0

(C) Conversion of Grades of CGPA & CPI :

Grade point average (GPA) is used as a numerical survey of academic achievement, First, Grades are assigned to points in a 10 points scale as follows:

A = 10 points, B = 8 points, C = 6 points,
D = 4 points, E = 2 points, F = 0 points.

Secondly, the hours of credit for each course are multiplied by the Grade point value to determine the honour points. The honour points are then added for all the courses / papers in a semester. The same of honour points in a given semester is then divided by the total number of credits.
Example:

Course No.	Course/Paper	Credit	Grade	Point	Honour
Chem-401		12	A	120	120
Chem-401		12	B	96	96
Chem-402		12	C	72	72
Chem-402		8	D	32	32
Chem-403	Lab Work	16	A	160	160
		60			480

$$\text{Grade point average (GPA)} = 480 / 60 = 8.0$$

Cumulative Performance Index (CPI):

The final result of a six Semester Course is expressed as the average Grade points obtained by the student in the entire course :

$$\text{CPI} = (\text{GPA Sem-I} + (\text{GPA Sem-II} + (\text{GPA Sem-III} + (\text{GPA Sem-IV} + (\text{GPA Sem-V} + (\text{GPA Sem-VI} / 6$$

(d) Conversion Formula: from Grades to P.C. of marks for Humanities and Social Science:

For CGPA upto 9.5 : $(5 \times \text{CGPA}) + 20$

For CGPA above 9.5 : $(65 \times \text{CGPA}) - 550$

So, for class - I minimum CGPA be 8

For class - II minimum CGPA be 5

For other subjects / disciplines:

For CGPA upto 9.00 : $(10 \times \text{CGPA}) - 5$

For CGPA above 9.00 $(15 \times \text{CGPA}) - 50$

In Order to qualify for a Degree a student must secure CGPA of minimum 5.0 (equivalent to 45% marks).

NEW SELF SUSTAINING/ SELF FINANCING COURSES INTRODUCED FROM THE ACADEMIC SESSION 2013-14 :

A. COMPUTER EDUCATION

(i) Self Sustaining Certificate Course on Basic Computer Education (Computer awareness training course) : A Certificate Course on Basic Computer has been started from July, 2009. The Course is open to all the students as well as Teaching and Non-Teaching staff of the College. However, this Course is compulsory for all the students of Higher Secondary 1st year Students (Business & Commerce streams). The details regarding Admission etc. in the Course notified in due course.



B. NON-CONVENTIONAL EDUCATION

U.G.C. approved Self Financing Career Oriented Certificate / Diploma Courses are going to be introduced soon in Lanka Mahavidyalaya. The Courses to be offered are : a) Diploma in Entrepreneurship and Small Scale Industries Development. The details regarding opening / Admission etc. in the Course will be notified in due course.

C. SELF FINANCING CERTIFICATE / DIPLOMA / DEGREE COURSES UNDER KRISHNA KANTA HANDIQUE STATE OPEN UNIVERSITY :

K.K. Handique State Open University has approved for setting up a Study / Examination Centre in Lanka Mahavidyalaya from the Academic Session 2013-14. Courses offered are BPP, Diploma Courses, BA, B.Com, M.A. under KKHSOU. The detailed notice regarding Opening / Admission etc. of the Courses offered by the KKHSOU will be notified in due course.

CHANGE OF THE COMBINATION OF SUBJECTS

Subject to the availability of seats, change of the combination of subjects shall be allowed in H.S. 1st Yr. Class only till one month from the date of admission. Such applications for change of subjects should be addressed to the principal through the concerned Head of the Department. No change of subject will be allowed in Degree Course.

ELIGIBILITY OF ADMISSION

Applicants who have passed the H.S.L.C. Examination conducted by the Board of Secondary Education, Assam (SEBA) or any other equivalent Examination recognized by Assam Higher Secondary Education Council (AHSEC) are eligible for admission into Higher Secondary First Year Class.

Admission to B.A. / B.Com. First Semester class is open for those who passed the H.S. (10+2) Examination in Arts / Commerce / Science Stream conducted by the AHSEC or CBSE or any other equivalent examination recognized by the Gauhati University.

PROCEDURE OF ADMISSION

- Admission to the college shall be based strictly on MERIT.
- Only those students who satisfy the eligibility criteria as determined by Assam Higher Secondary Education Council and Gauhati University for Higher Secondary and Degree Courses respectively will be eligible for the admission.
- Minimum qualifying marks for opting for a major by a student of his / her choice is 40% in the concerned subject and overall 45% marks in his / her last qualifying examination.



D. Application for seeking admission to the College should be made in the prescribed admission form. Students may obtain prospectus along with admission form from College office on payment of Rs. 120/- (Rupees One hundred Twenty) during office hours.

E. A student desiring admission must submit his / her duly filled in admission form within the stipulated date, as fixed by the College authority. Incomplete and delayed submission of application forms will be summarily rejected without intimation to the candidate.

F. The applicants shall have to submit attested photocopy of Marksheet, Caste Certificate, Certificate from the Head of the Institution last attended, Admit Card / BPL Card / Certificate (if any) and other relevant documents along with the application.

G. At the time of admission, the candidate shall have to produce the following original documents before the Admission Committee.

- i) Original marksheet of the last qualifying examination.
- ii) Original certificate from the Head of the Institution last attended.
- iii) Admit Card of the last qualifying examination
- iv) Caste Certificate.
- v) Original BPL Card / Certificate from Competent authority.

H. Seats for SC, ST, OBC, MOBC, Physically handicapped persons, outstanding sports persons etc. are reserved as per provision of departmental rules.

COLLEGE UNIFORM

REFERENCE Boys : Shirt — White

COLOUR

Trouser — Steel Grey (Regency Suiting Fabric No. 156)

Girls : Kamiz — Sky Blue (Mukut Mani Fabric No. 105)

CODE

Salwar — White, Chhurni — White

DRESS CODE FOR BOYS

1. Shirt : Full sleeve or half sleeve with one frontal pocket and with no plaid and white colour.
2. Trouser : With two side pockets and one back pocket, no bottom fold. Steel Grey Colour
3. Shoe : Black leather with maximum elevation of 1.25 inches .
4. Socks : Steel Grey Colour, Plain.
5. Belt : Black width 1.25 inches.
6. Sweater : Plain & simple, Front closed; 'V' shaped neck, plain, sleeve length full, Navy Blue colour (Winter Season) / Coat / Blazer / Showel
7. Tie : Steel Grey with white stripe
8. Headguard : Steel Grey Colour (Optional)



DRESS CODE FOR GIRLS

1. Kamiz : Sky Blue Colour; closed round neck with 10 to 12 inch side cut (Bottom); Full sleeve or half sleeve, length upto knee.
2. Salwar : White colour
3. Chhumi : White colour, 'V' Shaped with 6 inches plate.
4. Shoes : Black foot wear with maximum elevation of 2 inches.
5. Socks : White Colour (Optional)
6. Sweater : Front open 'V' neck; full sleeve or sleeveless; Navy Blue Colour / Shawl. Or White Saree with Sky Blue Border and Sky Blue Blouse or White Mekhla Chadar with Sky Blue Border and Sky Blue Blouse.

WARNING

1. No addition or alteration in Dress Code will be allowed.
2. All the dresses should be of medium fitting.
3. Any student coming to College without Uniform will be treated as trespasser.
4. Velvet and Jeans will not be allowed.
5. Hair style : gently cut and cleanly dressed.
6. Student without Uniform and Identity Card will not be allowed to attend classes. Students must not loiter and talk loudly in the corridor while the classes are on.
7. Ragging in any form is strictly prohibited.
8. Use of **MOBILE PHONES** by the students within the College premises is strictly prohibited.

IDENTITY CARD

Identity card will be provided at the time of admission which must be kept with students regularly. The students of other classes will have to renew the Identity Card every year at the time of admission.

STUDENTS CLASS ATTENDANCE

The College takes students' Class Attendance strictly for the purpose of allowing students for appearing in the final examinations as per Rules of AHSEC / G.U. and for Credit Point / Marks, Academic Awards, Scholarships and contesting in Students' Association Elections etc.

A minimum of 75% of total classes held in each subject separately in an academic session is obligatory to sit for the University/ Council examinations as a regular candidate. Minimum of 60% attendance is necessary to appear at the examinations as Non-Collegiate candidate for H.S. examination/ University examination. Attendance below 60% will render a student Dis-collegiate and such students are not eligible to appear in the final examinations of the Council/ University.



EXAMINATION / EVALUTION (Internal)

Attendance in Unit Tests, Departmental Examinations, Preparatory Test, Sessional Examinations, Home Assignments, Project work, Seminar, Workshop etc. conducted in the college is compulsory. No application seeking exemption from appearing at the examination will be entertained. Students failing to pass Test Examination will not be allowed to appear in Final Examination.

THE COLLEGE LIBRARY

The Library of the College, though not very large, is well organised. There are about 14,456 volumes covering all the subjects including Text Books and Reference Books. The Library has two special reading rooms, one for the students and another for the teachers. There are some journals and newspapers subscribed by the Library. The Library remains open from 10 A.M. to 4 P.M. on all working days. The College Library rules are formed in keeping with University. Library Rules and books are catalogued in Dewey Decimal Classification system.

Relevant Rules for the College Library

- a) Library is for the use of both the Students and Teachers.
- b) There are certain books not to be taken out of the Library. Students can use these books in the reading room of the Library.
- c) Library cards are issued to a student as follows :

H.S. Class	: 1 Nos.
Degree (General) Class	: 1 Nos.
Degree (Major) Class	: 2 Nos.
- d) A student shall have to return a borrowed Book within 15 days from the date of issue. If a student requires the book for more than the aforesaid period, he / she shall have to renew the book from the Librarian, failing which a fine of 5 paise per day upto 15 days and Rs.1.00 per day thereafter will be imposed on the borrower till the book is returned.
- e) If a student retains the book at a stretch after the scheduled date ignoring the prevalent rule of the Library administration, he / she shall to face disciplinary action, which may involve deprivation of right for further Library facility.
- f) A borrower shall be personally responsible for any loss or damage borrowed by him / her from the college library and have to replace such by new ones.



HOSTEL FACILITY

FEEES TO BE PAID ON ADMISSION IN WOMENS' HOSTEL OF LANKA MAHAVIDYALAYA

- 1. Hostel admission fees — Rs. 200.00
- 2. Establishment Charge — Rs. 1000.00
- 3. Caution Deposite — Rs. 300.00 (refundable)
- Total Rs. 1500.00 (for the session)**

Rs. 1500.00 to be paid at the time of admission in a single instalment.

OTHER FEE ON MONTHLY BASIS :

- 1. Seat rent — Rs. 100.00
- 2. Electricity — Rs. 100.00
- 3. Maintenance — Rs. 100.00
- Total Rs. 300.00 Per month**

@ Rs.300/- per month a total amount of $Rs.300.00 \times 12 = Rs.3600.00$ is to be paid either at the time of admission in a single instalment or within the 1st week of November.

AMOUNT TO BE PAID AS MESS DUES

For every month as ascertained by Hostel Committee fees must be deposited in advance on the 1st day of each month to Hostel Superintendent. Advance Mess dues for two months have to be paid at the time of admission.

Application for admission in womens' Hostel for the session 2016-17 is available in the office of the Principal, Lanka Mahavidyalaya.

SCHOLARSHIP

- 1. Central National Scholarship.
- 2. State Merit-Cum-Means Scholarship.
- 3. SC / ST / OBC / MOBC Scholarship.

STUDENT AID-FUND

Poor but meritorious students who do not get any scholarship are granted books free of cost from this aid fund.

REMEDIAL COURSE

Besides holding regular classes as scheduled in the class routine, the college offers facilities of Remedial Course. The tentative date for holding classes of aforesaid course has been included in academic calender of the college.





STUDENTS' ASSOCIATION

Lanka Mahavidyalaya Students' Association is the general body of students of the college and all the bonafide students of the college are general members of the association. Office bearers are elected annually as per the constitution of the Association.

NATIONAL SOCIAL SERVICE

Facilities for joining N.S.S. are available in the college. Students willing to join the same may contact the Professor-in-charge of N.S.S.

NATIONAL CADET CORPS

The college is trying to start the facility for joining N.C.C. from the next session.

GENERAL RULES FOR MAINTENANCE OF DISCIPLINE AND ACADEMIC ATMOSPHERE IN THE COLLEGE

1. Students admitted to the college must maintain high standard of discipline, good conduct and must abide by the rules and regulations of the college.
2. **Violation of college rules**, unsatisfactory progress in study, irregular attendance, damage of college property, defacing of notice, discourtesy to teaching and non-teaching staff in any form, adoption of unfair means in the examination may lead to suspension, compulsory transfer or expulsion from the college.
3. **Ragging** of new students, use of tobacco in any form including smoking, chewing of bettle nut, chewing gum etc. intake of drugs or wine are strictly prohibited.
4. The Students' Association, for the greater interest of students of the college shall be subject to guidance and control of the college authority. Only such Societies and Associations which have been duly recognised by the college authority can avail the facilities of the college premises.
5. Any notice desired to be pasted or circulated anywhere in the college shall require due permission and approval of the Principal. Wall writing is strictly prohibited.
6. Use of **Mobile Phones** by the students within the college campus is strictly prohibited. Improper use of Mobile phone within the college will be severely dealt with.
7. Spitting on walls and in classrooms, writing, sticking anything on wall or benches is strictly prohibited.
8. All powers for maintenance of discipline and healthy academic atmosphere are vested with the Principal and his decision shall be final in such matters.



SOME IMPORTANT INSTRUCTIONS

1. Familiarise yourself with all College Rules and Regulations as notified from time to time.
2. Be regular in attending classes. A lesson missed is missed for ever.
3. Check the Notice Board daily as soon as you come to and before you leave the College.
4. Get cash receipt for all amount paid in the College office.
5. Observe silence and maintain decorum when you are inside the College premises.
6. Use College property with utmost care and do not tamper with electric and other fittings.
7. Park your Bi-cycle and two wheeler in the parking space only.
8. Avoid trespassing and plucking of flowers .
9. Help to keep your College premises clean and tidy.
10. Proper use and maintenance of the facilities provided to the students is desirable.

TENTATIVE ADMISSION SCHEDULES

CLASS	Date of Issue of Prospectus / Application Form	Last date of submission of form	Date of Interview / Admission	Classes will commence from
H.S.1 st Yr.	2 days after declaration of H.S.L.C. Result	Within 10 days from the 1 st date of issuing Prospectus	To be notified in due course	To be notified in due course
B.A./B.Com. 1 st SEM	2 days after declaration of H.S Result	Within 10 days from the 1 st date of issuing Prospectus	To be notified in due course	To be notified in due course

N.B. The above schedule is subject to change according to date of announcement of the result of qualifying examinations conducted by G. U. / AHSEC. The final schedule of admission will be notified in due course of time.





ACADEMIC CALENDAR (Session : 2017-2018)

A. STUDENT UNION PROGRAMME

FRESHERS' SOCIAL	1 DAY	23.8.19 (Tentative)
ELECTION OF STUDENTS' ASSOCIATION	1 DAY	
COLLEGE WEEK	5 DAYS	

B. EXAMINATION/TESTS AND THEIR SCHEDELES

1. H. S.

Marks and duration for Unit Tests & Preparatory Tests , 2018-2019 will be as follows
Unit Tests will be of 20 marks of 45 mts. duration. The Preparatory Test will be of 3 hours duration as per the Council Syllabus . All the Tests will be conducted by the Examination Cell / Committee, 2018-2019.

SCHEDULES:

Sessional Exam. : 1st week of September, 2018 for H.S. Result publication on 15th September, 2018.

2ND UNIT TEST : 4th week of October, 2018. Result publication on 1st November, 2018.

PREPARATORY TEST : 3rd Week of December, 2018.

2. TDC (Semester Scheme) :

One/Two Sessional Examinations for each Semester will be held in the months of September-November for 1st, 3rd & 5th Semesters and in the months of March-April for 2nd, 4th & 6th Semesters.

N.B. ROUTINE AND TIMINGS FOR UNIT TESTS & PREPARATORY TESTS WILL BE ANNOUNCED BY THE EXAMINATION CELL / COMMITTEE / CONCERNED DEPARTMENTS IN DUE COURSE.





**FEES STRUCTURE OF LANKA MAHAVIDYALAYA
FOR THE ACADEMIC SESSION 2018-19**

To be paid at the time of admission

Sl. No.	Particulars/Items/Heads	H.S.-Ist Arts & Com. (Boys)	H.S.-Ist Arts & Com. (Girls)	TDC-Ist Arts & Com. (MAJOR)	TDC-Ist Arts & Com. (GEN)
1	Admission Fees	100.00	100.00	100.00	100.00
2	Tuition Fees(June,18 to May,19)	600.00	180.00 (30%)	840.00	720.00
3	Building Fees	350.00	350.00	350.00	350.00
4	Identity Card Fees	20.00	20.00	20.00	20.00
5	General Development Fees	450.00	450.00	450.00	450.00
6	Academic Development Fees	400.00	400.00	400.00	400.00
7	Session Fees	50.00	50.00	50.00	50.00
8	Electricity Fees	300.00	300.00	300.00	300.00
9	Registration Fees	100.00	100.00	390.00	390.00
10	Affiliation Fees	60.00	60.00	60.00	60.00
11	Enrolment Fees	50.00	50.00	250.00	250.00
12	Library Fees	100.00	100.00	100.00	100.00
13	Library Caution Fees	10.00	10.00	10.00	10.00
14	B.S. & Guide Fees	10.00	10.00	10.00	10.00
15	Internal Exam. Fees	100.00	100.00	100.00	100.00
16	Students' Aid Fees	40.00	40.00	40.00	40.00
17	Students' Union Fees	20.00	20.00	20.00	20.00
18	Magazine Fees	70.00	70.00	70.00	70.00
19	Games & Sports Fees	50.00	50.00	50.00	50.00
20	Common Room Fees	40.00	40.00	40.00	40.00
21	Festival Fees	30.00	30.00	30.00	30.00
22	Youth Festival Fees	30.00	30.00	30.00	30.00
23	Cultural & Social Fees	50.00	50.00	50.00	50.00
24	Drama & Debate Fees	20.00	20.00	20.00	20.00
25	N.S.S. & N.C.C. Fees	30.00	30.00	30.00	30.00
26	Seminar/ Workshop/ Extension Activity Fees	50.00	50.00	50.00	50.00
27	I.Q.A.C. Fees	30.00	30.00	30.00	30.00
28	Auditorium Fees	200.00	200.00	200.00	200.00
29	Health Care Fees	50.00	50.00	50.00	50.00
30	Yoga & Gymnastics Fees	40.00	40.00	40.00	40.00
31	Instrumentation Infrastructure Fee	80.00	80.00	80.00	80.00
32	Badge	30.00	30.00	30.00	30.00
33	Basic Computer Education Certificate Fee **	400.00	400.00	+ 40	+ 40
	Total	3960.00	3540.00	4290.00	4170.00

N.B.:

- Day Shift will be started at 8.00AM positively and it will be continued till 12.00PM
- Evening shift will be started at 1.20PM positively and it will be continued till 4.00PM
- No Major Subject is allowed for Day shift students.

** All H.S. (Arts & Commerce) students had been enrolled in the Certificate Course on Basic Computer Education from the session 2010-11 onwards.

** The Fee maybe enhanced on the basis of government notification.



LIST OF THE TEACHING STAFF

Principal : Dr. Amarjit Singh Bhui, M.A., Ph.D., L.L.B.

Vice-Principal : Sri Sambhu Ram Sarma, M.A.

ARTS FACULTY ●●●●●

ASSAMESE

1. Mrs. Manjula Boro (Baruah), M.A., Associate Professor & Head of the Department
2. Sri Indra Mohan Hazarika, M.A., Associate Professor
3. Sri Kokil Deka (Contractual)
4. Mrs. Rekha Rani Borah (Contractual)
5. Miss Dipsikha Bora (Contractual)

BENGALI

1. Mrs. Nahim Mazumder, M.A., Associate Professor & Head of the Department
2. Dr. Sathi Dey (Contractual)
3. Mr. Nityananda Das (Contractual)
4. Miss Rumi Choudhuri (Contractual)

ECONOMICS

1. Sri Dimbeswar Kalita, M.A., Associate Professor
2. Sri Ram Krishna Paul, M.A., Associate Professor & Head of the Department
3. Sri Dambaru Dhar Bhattacharyya, M.A., Associate Professor
4. Dr. Iftikhar Hussain, M.A., M.B.A., Ph.D, Associate Professor
5. Dr. Anil Kumar Saikia, M.A, M. Phil, Ph.D, Assistant Professor
6. Saddam Hussain (Contractual)

EDUCATION

1. Dr. Sirajul Islam, M.A. Ph. D., Associate Professor & Head of the Department
2. Sri Kamaleswar Kalita, M.A., M.Phil., Assistant Professor
3. Miss. Avineeta Sikdar (Contractual)
4. Misss. Sujata Nath (Contractual)
5. Miss Debashree Chakraborty (Contractual)

ENGLISH

1. Sri Ashok Kumar Nandy, M.A., Associate Professor
2. Md. Fakhrul Islam, M.A., Associate Professor
3. Sri Partha Sarathi Kar, M.A. M. Phil., Associate Professor
4. Dr. Anuradha Chaudhuri, M.A. M.Phil., Ph.D, Associate Professor & Head of the Department
5. Sri Gobinda Dey (Contractual)

HINDI

1. Sri Sambhu Ram Sarma, M.A. Associate Professor & Head of the Department
2. Dr. Guneswar Saikia, M.A., Ph.D., Associate Professor
3. Sri Kiran Kalita (Contractual)
4. Sri Hitler Singh (Contractual)
5. Mrs. Jaymati Kumari Chauhan (Contractual)

HISTORY

1. Mrs. Suparna Nath, M.A., Associate Professor & Head of the Department
2. Sri Gunakanta Singha (Contractual)

**HISTORY**

3. Dr. Preeti Rekha Sharma (Contractual)
4. Mrs. Pallabi Bora (Contractual)

MANIPURI

1. Sri K. Thabungjaw Meetei, M.A., Assistant Professor & Head of the Deptt.

MATHEMATICS

1. Sri Lukendra Kakati, M.Sc., M. Phill, Assistant Professor, Head of the Deptt.

NEPALI

1. Mrs. Sabita Pathak (Contractual)

PHILOSOPHY

1. Mrs. Susmita Purkayastha (Chakraborty) M.A., Associate Professor, Head of the Deptt.
2. Dr. Mukul Borthakur M.A., B.Ed., L.L.B., Ph.D, Assistant Professor

POL. SCIENCE

1. Mrs. Kakali Chakraborty, M.A., Associate Professor & Head of the Deptt.
2. Mrs. Suparna Nandy (Kar), M.A., M.Phil, Assistant Professor
3. Md. Taibur Rahman (Contractual)
4. Sri Surya Newar (Contractual)

COMMERCE FACULTY ●●●●●**ACCOUNTANCY**

1. Sri Baidya Nath Paul, M.Com., Associate Professor & Head of the Deptt.
2. Sri Kehu Ram Nath, M.Com., Associate Professor
3. Dr. Narayan Sharma, M.Com., L.L.B, Ph.D., Assistant Professor
4. Dr. Paritosh Sarkar, M.Com., Ph.D, Assistant Professor

COMMERCE

1. Sri Amal Bhowmick, M.Com. L.L.B., Associate Professor & Head of the Department
2. Sri Hemanta Bora, MCA (Contractual)

MANAGEMENT

1. Sri Manik Chakraborty, M.Com., Associate Professor
2. Sri Montosh Roy, M.Com., Associate Professor & Head of the Deptt.
3. Dr. Moley Das, M.Com., Ph.D, Assistant Professor

LIST OF NON-TEACHING STAFF ●●●●●**LIBRARY STAFF** // // //

- | | |
|-----------------------------------|---------------------------------|
| 1. Sri Ambika Haloi, M.A., B.Lib. | Librarian |
| 2. Mrs. Basana Paul | Library Assistant |
| 3. Mrs. Bhadreswari Bordoloi | Library Bearer |
| 4. Sri Pradip Saikia | Library Bearer (Non-Senctioned) |

HEALTH CENTRE // // //

1. Dr. D.K. Das, Incharge, Health & Sanitation (Contractual)

OFFICE STAFF // // //

- | | |
|---------------------------|--------------------------|
| 1. Sri Himangshu Dey | Head Asstt. / Accountant |
| 2. Sri Nagendra Kumar Das | Sr. LDA (Accounts) |
| 3. Sri Ashok Roy | Sr. LDA (General) |
| 4. Mrs. Swapna Dey | LDA (Accounts) |



5. Mrs. Anju Moni Sarma
6. Sri Kaushik Ranjan Deb
7. Miss Binata Paul
8. Sri Harendra Kumar Das
9. Sri Mridul Chandra Das
10. Sri Numal Chandra Dewri
11. Sri Sujit Shome
12. Mrs. Dipika Shome
13. Sri Joy Ram Soren
14. Sri Manish Bhattacharjee
15. Sri Dibya Jyoti Medhi
16. Mrs. Sushama Das
17. Sri Pradip Upadhyaya
18. Sri Agya Bahadur Chetry
19. Sri Hemanto Bora
20. Miss Joyshree Boruah
21. Silpi Majumder

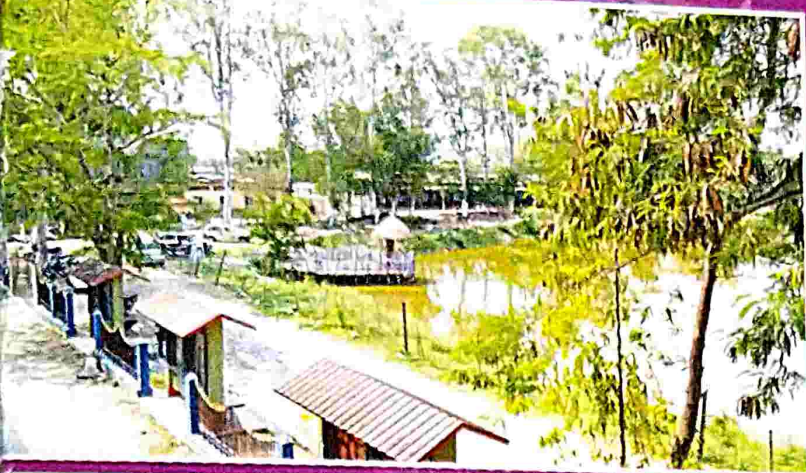
- LDA cum Typist
- LDA cum Typist (Non-sanctioned)
- LDA cum Typist (Non-sanctioned)
- Grade - IV
- Grade - IV
- Grade - IV
- Lab-bearer
- Grade - IV
- Grade - IV
- Electrician (Non-sanctioned)
- Grade - IV (Non-sanctioned)
- Menial (Non-sanctioned)
- Night Guard (Non-sanctioned)
- Night Gaurd (Contractual)
- Computer Operator (Contractual)
- Contractual
- Bajfor (Contractual)

PROSPECTUS COMMITTEE

1. Dr. A.S. Bhui, Principal : Chairman
2. Dr. Sambhu Ram Sarma, Vice-Principal
3. Dr. Guneswar Saikia, Associate Professor, Deptt. of Hindi : Vice-Chairman
4. Prof. Dimbeswar Kalita, Associate Professor, Deptt. of Economics : Convenor
5. Prof. Manik Chakraborty, Associate Professor, Deptt. of Management : Member
6. Prof. Lukendra Kakati, Asstt. Professor, Deptt. of Mathematics : Member
7. Prof. Hemanta Bora, IT Lecture : Member
8. Sri Himangshu Dey, H/A : Member

DIFFERENT BODIES/ BOARDS/ COMMITTEES/ CELLS

- | | |
|--|---|
| 1. Governing Body | 15. Research and Academic Counselling Cell |
| 2. Internal Quality Assurance Cell (IQAC) | 16. Discipline Committee |
| 3. Academic Committee | 17. Girls' Common Room Development Committee |
| 4. Planning Board (U.G.C.) | 18. Womens' Cell |
| 5. Construction Committee | 19. Students' Aid and Award Fund Committee |
| 6. Internal Examination Committee / Cell | 20. Boy's Common Room Development Committee |
| 7. Sports and Physical Health Development Committee | 21. Information and Career Guidance Cell (ICGC) |
| 8. Cultural Development Committee | 22. Extension Activity Cell |
| 9. Campus Beautification, Cleanliness and Sanitation Cell | 23. Alumni Cell |
| 10. Grievance Redressal Cell | 24. Students' Election Committee |
| 11. Prospectus and Routine Committee | 25. Entrepreneurship Development Cell |
| 12. Academic Calendar, Teachers' Manual and Students' Manual preparation Committee | 26. Disaster Management Cell |
| 13. Admission Committee | 27. Staff Co-operative Fund (For Employees) |
| 14. Library Committee | 28. Anti-Ragging Squad |





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