



## *In-house Minor Research Project Scheme, 2024*

**IQAC, LANKA MAHAVIDYALAYA**

**GUIDELINES FOR PROVIDING GRANTS TO THE FACULTY MEMBERS**

**FOR MINOR RESEARCH PROJECT**

### **1. Introduction & Objectives:**

To strengthen the research and development (R & D) activities in the institution, Lanka Mahavidyalaya Authority has decided to provide financial assistance under “In-house Minor Research Project Scheme, 2024” to the faculty members to meet their requirements for excellent research in specialized areas. The whole process will be executed by the IQAC, Lanka Mahavidyalaya.

### **2. Eligibility Criteria:**

All the permanent faculty members who wish to undertake a Minor Research Project are eligible to apply. The Principal Investigators will have to publish at least one paper in “Lm Journal of Multidisciplinary Research” (Published by Lanka Mahavidyalaya) and should acknowledge the Authority, Lanka Mahavidyalaya in any publication from the project.

### **3. Nature of Assistance:**

The financial assistance for a research project will be as under:

Minor Research Project in Humanities, Social Science, Arts - Rs. 25,000 /- (Total Ten proposals will be selected).

#### **Non-Recurring Grants**

a. Equipment (Minor equipments only, if any)

b. Books and Journals

The equipment as well as books & journals grants may be utilized to procure the essential equipments and books & journals needed for the proposed research work. The equipments and books & journals acquired by the Principal Investigator under the Minor Research Project must be deposited in the departmental library or the central library after the completion of the project

which will be the institutional property.

### **Recurring Grants**

#### **(a) Contingency**

The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies, stationary, computation and printing needed for the project.

#### **(b) Travel and Field Work**

The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information related to the project. This should not be used for attending conferences, seminars, workshops and training courses etc.

#### **(d) Tenure and Implementation: One year.**

### **4. Procedure for Applying**

All eligible faculty members of the college may submit their Minor Research Project Proposals latest by 10<sup>th</sup> May, 2024 in the prescribed proforma to the Coordinator, IQAC, Lanka Mahavidyalaya (Hard copy in duplicate). A soft copy of the proposal should be sent to [lm.iqac007@gmail.com](mailto:lm.iqac007@gmail.com).

### **5. Procedure for Approval**

The received proposals will be assessed with the help of a subject expert committee constituted by the IQAC, LM. The final decision will be taken by the IQAC, LM on the basis of recommendations made by the Committee.

### **6. Procedure for Release of Grants**

The first installment of the grant shall comprise of 100% of the Non – Recurring and 50% of the total Recurring grant approved for the total duration of the project. On receipt of the Six monthly Progress Report, statement of expenditure and utilization certificate of 1<sup>st</sup> installment of grant, the remaining 50% of the total recurring grant will be released as final installment.

### **7. General Information**

(a) Project is not transferable in any case.

(b) If a Principal Investigator fails to complete the project, he/she will have to refund the entire amount released with interest.

(c) No extension in tenure is permissible in any circumstances.

(d) Following items have to be submitted after completion of the project.

1. Two copies of the final report of project along with a soft copy.

2. A consolidated item wise detailed statement of expenditure incurred during the complete



Communicated:

Communicated:

( Please enclose the list of papers and books published and/or accepted during last five years )

7. Whether the teacher has received support for the research project from any other agency? If so, please indicate:

- i. Name of the agency from which the assistance was approved
- ii. Sanction letter No. and date
- iii. Amount approved and utilized
- iv. Title of the project
- v. In case the project was completed, whether the work on the project has been published

## **PART – B**

### **Proposed Research Work**

1. (i) Project Title  
(ii) Introduction  
(iii) Objectives  
(iv) Methodology  
(v) Plan of work and targets to be achieved
2. Financial Assistance required

<b>Item</b>	<b>Estimated Expenditure</b>
i. Books and Journals	
ii. Equipment, if needed	
iii. Field Work and Travel	
iv. Contingency	
<b>Total:</b>	

3. Any other information which the teacher may like to give in support of this proposal

To certify that:

- a. General physical facilities, such as furniture/space etc., are available in the Department.
- b. I shall abide by the rules governing the scheme in case assistance is provided to me for the above project.
- c. I shall complete the project within the stipulated period.
- d. The above research Project is not funded by any other agency.

Signature of Principal Investigator

Head of the Department