

**Minutes of the 4<sup>rd</sup> IQAC meeting held on 22-05-2019 in the Chamber of Co-ordinator,**

**IQAC, Lanka Mahavidyalaya**

**Members present:**

1. Dr. A.S. Bhui	Chairman	Sd/
2. Prof. S.R. Sharma	Vice-Chairman	Sd/
3. Sri. D.D. Bhattacharyya	Member	Sd/
4. Sri M. Chakraborty	Member	Sd/
5. Sri. I.M. Hazarika	Member	Sd/
6. Dr. N. Sharma	Member	Sd/
7. Mr.Kamal Singha	Guardian Member	Sd/
8. Mrs. Geeta Sharma	Local Society Member	Sd/
9. Sri. Lukendra Kakati	Coordinator	Sd/
10. Dr. Iftikhar Hussain	Joint-Coordinator	Sd/
11. Sri. Ashok Roy ( UDA/ Section Officer)	Member	Sd/

The Chairman Dr. A.S. Bhui welcome all the members of IQAC and expressed his heartiest gratitude for taking active role on overall development of the college and request all the members to place their views.

The Coordinator placed before the meeting some of the activities that are either completed or under process as suggested by previous meeting-

1. One Job oriented programme viz., Post Graduate Diploma in Hindi Translation under Sabda Bharati will be introduced from next session,2019-20.

2. Ten new computers are added in central computer lab of updated configuration and A/C is installed in Central Lab, Seminar Hall, IQAC Office & Principal Chamber.

3. E & ICT Academy IIT, Guwahati approved the proposal for allotment of one week faculty development programme on the topic, “ Behavioural Remodelling & use of ICT Tools for Class Room Delivery of Teachers” , during the period 9<sup>th</sup> to 14<sup>th</sup> Sept’2019.

4. The Research & Development Cell, IQAC, make necessary arrangements for two-day state level workshop on, “Application of MATLAB/OCTAVE & SPSS/PFPP on Research” scheduled to be held on 24/06/2019 & 25/06/2019.

5. Construction of permanent building for KKHS Open University study centre started.

6. A short term skill development programme of six week on Beautician & Personal Grooming for final year & dropout students has concluded in Lanka Mahavidyalaya during the period 12/02/2019 to 26/03/2019, in association with Professional Management Network(A Govt approved & Empanelled Industrial Consultant), sponsored by Small Industrial Development Bank of India(SIDBI).

7. Two carrier oriented workshop for students on “Hindi as Career” dated 06/04/2019 and workshop on “CAT/MAT & other Competitive Examinations” dated 12/04/2019 have organised by Carrier Guidance and Counselling Cell, IQAC.

8. A MOU in signed with a Govt Approved Training Consultant, Rout To Success , Hojai Assam, for diversified implementation of Skill Development Programme from Assam Skill Development Mission on 08/04/2019.

All the members including Guardian member & Local Society member, satisfied on work of IQAC and proposed to work in diversified way to meet the growing need of locality in the field of Higher Education.

Further, IQAC Coordinator Sri Lukendra Kakati & Joint Coordinator IQAC, Dr. Iftikhar Hussain placed the following proposals as future plan for both short term & long term execution-

1. To take necessary step to Accredited the institute for 3<sup>rd</sup> cycle in due time.
2. To utilize the Rupees Two Crore RUSA [II] Infrastructure Dev. Project for balance development of the College.
3. To complete the 2nd Central Computer Lab of 100 capacity.
4. To open PG courses in Economics, Assamese and Commerce and UG course in Home Science in regular mode.
5. To increase the Research Activity.
6. To start a full flagged Coaching Institute for Competitive Examinations for the benefit of students.
7. To take necessary steps for Campus Recruitment of the final year students.

8. To organise Workshop/ Seminar on Intellectual Property Right/ Women Trafficking and other relevant issues.
9. To adopt one underdeveloped Village and one under privilege School for upliftment under Extension Activity.
10. To frame curriculum for effective implementation of CBCS system.
11. To renovate and develop Central Library from RUSA [II] Project, so as to meet the need of growing numbers of students. The Central Library will be extended to cover whole first floor of Commerce Building with adequate number of Books & Journals. Further e-resources will be added in Library
12. To take necessary steps to construct Auditorium of 1500 Capacity
13. To take necessary steps to complete the Science Building and to open Science Stream.

After threadbare discussions, all the members are agreed with the above proposals and gave their consent to extend their cooperation in implementation of the same.



Principal & Chairman of IQAC  
Lanka Mahavidyalaya,  
Lanka : Hojai : Assam.



Coordinator, IQAC  
Lanka Mahavidyalaya,  
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